



# Town of HOLLY RIDGE

PO Box 145 \* Holly Ridge, NC 28445 \* Phone (910) 329-7081 \* Fax (910) 329-1593

## HOLLY RIDGE TOWN COUNCIL REGULAR MONTHLY MEETING February 9th, 2016

Mayor Dingler called the Regular Monthly Meeting of the Holly Ridge Town Council to order at 7:00 P.M. at the Holly Ridge Town Hall. Council members present were Mayor Pro-Tem Bragg, Councilman Lang, Councilwoman Stanley, and Councilwoman Hall. Also present were Town Manager, Joe Pierce; Town Clerk, Heather Reynolds; Attorney Chuck Kitchen; and Deputy Clerk, Tracy Martin. Councilman Hines was absent.

### Invocation and Pledge

Mayor Pro-Tem Bragg gave the Invocation and Mayor Dingler led the Pledge of Allegiance.

### Adoption of Minutes

A motion was made by **Councilman Lang** and seconded by **Councilwoman Stanley** to adopt the January 12<sup>th</sup>, 2016 Regular Meeting Minutes and the January 28<sup>th</sup>, 2016 Special Meeting Minutes. *All Agreed.*

### Adoption of Agenda

A motion was made by **Councilwoman Stanley** and seconded by **Councilman Lang** to adopt the Agenda as presented. *All Agreed.*

### Persons Wishing to Address the Council

**Bob Warden-1006 Clive Drive Jacksonville North Carolina.** He stated he wanted to come to our Town Council Meeting to introduce his self. He said he was currently on his second term with the Jacksonville City Council. He said he is a small business person and has two kids that are teachers in Onslow County. Mr. Warden said he is running for County Commissioner and he said a well-balanced board is important.

### **Parks and Recreation Report**

There was not a Meeting for the Month of February 2016.

### **Liberty Fountain Committee Report**

Councilwoman Stanley said she got a quote from Gulf Stream and they took \$3000.00 off of the quote she was given for flag poles. She said there will be a play which is called The Demise of Ms. Dinger on April 1<sup>st</sup>, 2016 at 7:00 p.m. and a matinee on April 2<sup>nd</sup>, 2016 at 3:00 p.m. There will be auditions this Saturday, February 13<sup>th</sup>, 2016. The cost is \$10.00 for adults and \$5.00 for 18 years and under. She said the next Poker Run will be held on April 9<sup>th</sup>, 2016 and it will start at the Harley Davidson in Jacksonville and end at the Holly Ridge Park. Councilwoman Stanley said the admission cost will be \$20.00 for a driver and if they have a rider the cost will be \$30.00. She said the committee is selling raffle tickets for a long gun and there are cook books for sale also. She stated the brick sales deadline is March 1<sup>st</sup>, 2016 and this is the first order. She said they are in need of two more sponsors for the flag poles and the cost of this donation would be \$1000.00 per pole.

### **ONWASA Report**

Councilman Hines was absent from the meeting, but Manager Pierce stated Councilman Hines was reappointed as Chairman of the ONWASA Board on January 19<sup>th</sup>, 2016.

### **Report of Released Tax Refunds for February 2016**

There were none.

### **Public Hearing**

### **Old Business**

There were none.

### **New Business**

### **Possible Approval of Funds to Improve the Safety of the Police Department**

Manager Pierce stated the alterations to the Police Department receptionist area are necessary to increase the safety and welfare of the staff. These alterations include the purchase and installation of sufficient bullet resistant glass. In recent years, many law enforcement agencies have implemented increased security measures. However, the dangerous truth is that some police stations are outdated and lack security measures such as bullet-resistant glass. The Holly Ridge Police Department falls in the latter of these categories. In 2015, there were 44 law enforcement line of duty deaths due to gunfire and assaults. The cost of the bullet-resistant glass is \$4,277.00 and the additional material including a steel plate for the door and

mounting brackets is \$163.36 for a total project expense of \$4,440.36. It will be necessary to transfer \$3,940.36 from line item 10-420-57-0 Miscellaneous to 10-510-15-0 Maintenance and Repair Buildings and Grounds in order to meet the expected project expense.

A motion was made by *Councilwoman Stanley* and seconded by *Councilman Lang* to approve \$4,440.36 which includes a budget transfer of \$3,940.36 from line item 10-420-57-0 to line item 10-510-15-0 to cover the project expenses. *All Agreed.*

**Possible Approval of Fund Balance Appropriation for Sick and Vacation Leave Payout for Officer Retirement**

Manager Pierce stated Major Bryant will be retiring on March 17<sup>th</sup>, 2016 and over the course of 22 years of service for the Town of Holly Ridge Major Bryant has accumulated a number of hours of vacation and sick time. Of Major Bryant's accumulated time, a payout of 240 hours in vacation and 598 hours of sick time results in need for a fund balance appropriation in the amount of \$24,498.54. He said this amount will transfer to the Police Department Personnel.

A motion was made by *Mayor Pro-Tem Bragg* and seconded by *Councilwoman Hall* to approve the Fund Balance Appropriation in the amount of \$24,498.54 as a payout for retiring employee sick and vacation time and this will be moved to the Police Department Personnel Fund. *All Agreed.*

**Possible Appointment of Jason Pritchett to the Liberty Fountain Committee**

Mayor Dingler said the applicant submitted an application to join the Liberty Fountain Committee and a background has been completed. Mayor Dingler stated all the Town Council needs to do is appoint Mr. Pritchett in.

A motion was made by *Councilman Lang* and seconded by *Councilwoman Stanley* to appoint Jason Pritchett to the Liberty Fountain Committee. *All Agreed.*

**Town Manager Comments**

Manager Pierce stated at the last Board of Adjustment Meeting Scott Cook's attorney made an appeal for postponement until May 24<sup>th</sup>, 2016 in regards to the Streets in the Neighborhoods of Holly Ridge. On February 11<sup>th</sup>, 2016 the Summerhouse Property will be placed on Gov Deals with an opening bid of \$3500.00. He said he is meeting with Wes MacLeod with the Cape Fear COG and Larry Willaford, Planning and Zoning Director in regards to Chapter Seven of the Ordinances. Manager Pierce said Mr. MacLeod will review and make recommendations on Chapter Seven.

*Council Concerns*

Councilwoman Stanley asked Manager Pierce when the cleaning and removal of items will be complete on the retirement home building. Manager Pierce stated Servpro is supposed to come on February 18<sup>th</sup>, 2016. Manager Pierce said he has received one quote for cleaning but is intending on getting two more quotes so we can possibly get the best price. Councilwoman Stanley asked if we have advertised for the Finance Officer position. Mr. Pierce stated yes we have. He said there have been one or two applications submitted. Councilwoman Stanley asked when the Budget Workshop will be. Mr. Pierce said the date will be decided when we have our Strategic Planning Meeting on March 19<sup>th</sup>, 2016. Councilwoman Stanley asked when the Ethics Training will be held. Mr. Pierce said the training will not be open online until all of the residential courses have closed for the year. He said he thought it might be later in the summer. Councilwoman Stanley thanked everyone for coming to the meeting and she thanked all of the staff for all of their help.

Councilwoman Hall asked if the meeting in May could be held at a bigger venue. Councilman Lang said there was a comment made by someone that the builder is starting to correct the problems and we would not need a bigger venue. Manager Pierce stated more than likely we would change the venue. Attorney Kitchen said he was at the last meeting and the Board wanted to wait to see if there was going to be a crowd or not. Councilman Lang asked how much time we would need to let people know that the venue had changed. Manager Pierce said we would need 48 hours. Councilwoman Hall said she met someone yesterday who has a new business in Town and it is an advertising company. She said it was great the Town has another business and we need to support him.

Mayor Pro-Tem Bragg thanked the staff and all departments for all that they are doing. She thanked Joe for all of his updates. She thanked Jason for joining the Liberty Fountain Committee.

Councilman Lang thanked everyone for coming to the meeting and he thanked the staff for all of their hard work. He thanked Jason also for joining the Liberty Fountain Committee.

Mayor Dingler asked the Town Council if they were available for the Strategic Planning Meeting on March 19<sup>th</sup>, 2016 from 9:00 until 2:00 p.m. All of the Town Council said they were available. Mayor Dingler stated the Greater Topsail Chamber is having a Care Party on Saturday February 27<sup>th</sup>, 2016 beginning at 6:30 p.m. at the Assembly Building located in Topsail Beach.

Announcements

*Mayor Dingler gave the following Announcements:*

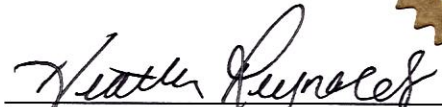
- Planning Board Meeting-Tuesday, February 23<sup>rd</sup>, 2016 beginning at 6:30 p.m. in the Council Chambers
- Parks and Recreation Committee Meeting-Thursday, March 3<sup>rd</sup>, 2016 beginning at 3:30 p.m. in the Council Chambers
- Liberty Fountain Committee Meeting-Thursday, March 3<sup>rd</sup>, 2016 in the Community Center beginning at 6:00 p.m.

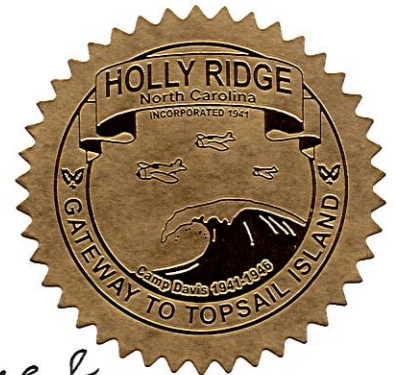
Adjournment

A motion was made by *Councilman Lang* and seconded by *Mayor Pro-Tem Bragg* to adjourn at 7:30 p.m. *All Agreed.*

*Attest:*

  
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*Anita Dingler, Mayor*

  
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*Heather Reynolds, CMC, Town Clerk*



*These minutes were recorded and prepared by Deputy Clerk, Tracy Martin.*