



Town of HOLLY RIDGE

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HOLLY RIDGE TOWN COUNCIL REGULAR MONTHLY MEETING November 10th, 2015

Mayor Dingler called the Regular Monthly Meeting of the Holly Ridge Town Council to order at 7:03 P.M. at the Holly Ridge Town Hall. Council members present were Mayor Pro-Tem Hines; Councilwoman Hill; Councilman Lang and Councilwoman Stanley, and Councilwoman Bragg. Also present were Town Manager, Joe Pierce; Town Clerk Heather Reynolds and Attorney Chuck Kitchen and Deputy Clerk, Tracy Martin.

Invocation and Pledge

Councilwoman Bragg gave the Invocation and Mayor Dingler led the Pledge of Allegiance.

Adoption of Minutes

A motion was made by **Councilman Lang** and seconded by **Councilwoman Bragg** to adopt the Minutes. *All Agreed*

Adoption of Agenda

Mayor Pro-Tem Hines stated there is an add on under new business and made a motion to add Item 10-D to call for a Public Hearing on a Rezoning request for parcel number 014425 located at 814 East Ocean Road changing the zoning from R-15A to Neighborhood Business.

Mayor Dingler stated under the announcements on the Agenda the Liberty Fountain Committee will meet on Thursday, December 3rd in the Community Center beginning at 6:00 p.m.

Mayor Pro-Tem Hines amended his motion to add the date for the Public Hearing of December 8th, 2015. **Councilwoman Stanley** seconded. *All Agreed.*

A motion was made by *Mayor Pro-Tem Hines* and seconded by *Councilwoman Stanley* to adopt the Agenda as amended. *All Agreed.*

Persons Wishing to Address the Council

There were none.

Presentation of a Proclamation for Veteran's Day

Mayor Dingler wished the Marine Corp a happy 240th Birthday.

Mayor Dingler read the Veteran's Day Proclamation.

Mayor Pro-Tem Hines asked all of the Veteran's in the room to stand to be honored. Councilwoman Bragg stated in honor of Veteran's Day there is a green light initiative that has been shown on television. She asked everyone to put out a green light to honor our veteran's and to pass the information along to others. Councilwoman Hill stated there are 1164 homeless veterans in North Carolina and she asks that everyone keep those men and women in their prayers.

Parks and Recreation Report

Dawneva Evans stated she was happy to see almost everyone at the Fall Festival on October 25th in the Park and there was a great turnout with great weather. She went on to say many activities and items were donated and next year will be even better. Dawneva stated there is also going to be a movie with Santa in the Community Center and the Committee also discussed the Children's Christmas Party with Heather at their last meeting. The Parks and Recreation Committee is also looking to revive the Christmas tree lighting and this would possibly be held on November 28th, 2015 at 5:30 p.m.

Mayor Dingler stated the Fall Festival turned out very well and it was a beautiful day.

Liberty Fountain Committee Report

Councilwoman Stanley gave the following report:

- The benches were delivered on November 6th and were checked for accuracy.
- Cookbooks are still on sale and the sales are going very well with only 80 books left out of 300.
- Mr. Bullard has removed the trees from the site and Gerald and Ann Davis worked at the site on last Friday. There is more work planned for this month in order to prep the site.
- Concrete and workers have been lined up.

- Poker run is this Saturday with check-in between 9:00 and 10:00 a.m. The donations for this event has gone very well and the Committee received 25 items for drawings.
- J&J Snack Foods has sponsored a flagpole in the amount of \$1,000 dollars.
- The groundbreaking will be held on Saturday, December 5th, 2015 at 10:00 a.m. and light refreshments will be provided afterwards.
- The next meeting of the Committee will be held on December 3rd, 2015 beginning at 6:00 p.m. in the Community Center and as always the Committee is always looking for members and volunteers.

ONWASA Report

Mayor Pro-Tem Hines gave the following report:

- This time of year things are slow at ONWASA and there is not much going on but everything is moving smoothly.
- ONWASA will most likely start holding meetings every other month.

Report of Released Tax Refunds for October 2015

The following tax refunds require approval from the Town Council:

- Daniel Busker in the amount of \$114.87.
- Jude Calin in the amount of \$206.80.

A motion was made by Councilwoman Bragg and seconded by Councilwoman Stanley to release the tax refunds. All Agreed.

The Town Council reviewed the following tax release for the month of October:

- Marlene Edwards in the amount of \$7.98.
- Amber Garner in the amount of \$13.02.
- Beverly Pierce in the amount of \$32.20.
- Alex Slominski in the amount of \$0.37.

Public Hearing

There were none.

Old Business

There were none.

New Business

Possible Closing for Thanksgiving Employee Luncheon

Mayor Dingler stated every year in November around Thanksgiving there is an employee luncheon held in the Community Center. She went on to say this is so the employees can celebrate Thanksgiving and this is a request to the Town Council to close the Town Hall on Friday, November 20th, 2015 from 12:30 until 2:30 p.m. for the purpose of holding the employee Thanksgiving luncheon.

A motion was made by **Councilwoman Stanley** and seconded by **Councilman Lang** to close the Town Hall on Friday, November 20th, 2015 from 12:30 to 2:30 p.m. **All Agreed.**

Possible Budget Amendment for the Property Located on Tract II

Manager Pierce stated this property was donated to the Town and is located on Tract II. In an effort to track spending and eliminate unnecessary funding of expenses from other budget line items for the building and ground location on this property, a unique line item for this property is necessary. Along with this line item, approval for a budget amendment is needed. This amendment will provide ample funds to cover the costs of circulating the air in the building, taxes due on the property, and emergency and regular maintenance to the building and grounds. The proposed budget amendment is \$22,000 and the recommended line item will be 10-440-00.

Mayor Pro-Tem Hines asked which line item the \$22,000 is coming from. Manager Pierce stated 10-301-00. Mayor Pro-Tem Hines asked if the taxes due have already been paid. Manager Pierce stated the taxes will be paid at the end of the year.

A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilwoman Hill** to approve a budget amendment from line item 10-301-00 to establish line item 10-440-00 in the amount of \$22,000 as recommended by the Town Manager for the property located at Tract II. **All Agreed.**

Possible Action to Use a Professional Service to Update and Codify the Ordinances

Manager Pierce stated the Planning Board met on October 27th, 2015 for their Regular Meeting to continue the review process of Chapter 7 of the Town Ordinance. Manager Pierce further stated during the process, Co-Chairperson Dawneva Evans made a motion to table the review and suggest the Town seek professional help in continuing the process as it is very labor intensive. Manager Pierce stated the motion was seconded by Pat Hosinski and agreed upon unanimously.

Manager Pierce stated he has done some preliminary looking and talked to various agencies who handle this type of task and he has spoken with the ECC. He went on to say the ECC mentioned there may be a bill on the floor in Raleigh that would change the ordinances all together. Manager Pierce stated after speaking with Attorney Kitchen that bill is dead and this would have been a hinge point but it is no longer.

There was discussion about options for codifying and the idea of a Unified Development Ordinance. Manger Pierce stated he needs permission from the Town Council to pursue this and start asking for quotes and putting together hard numbers to bring back to the Town Council. Mayor Dingler stated this approval would give permission to the Town Manager to clarify what the process is so we do not go down the same road the Town went down a few years ago with Municode.

Councilwoman Bragg asked the Town Council and the Town Manager to keep in mind the Town needs a system that will be most efficient. Mayor Pro-Tem Hines said the problem the first time was the Town acted too fast and it was costly and took the staff a long time to fix the problems.

A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilwoman Bragg** to direct the Town Manager to look into the codification of the Town Ordinances.

Councilwoman Hill asked if this would include an update and the codification of the Ordinances.

Mayor Pro-Tem Hines revised his motion as follows: to direct the Town Manager to look into updating and codifying the Town Ordinances. **Councilwoman Bragg seconded.**

There was further discussion about considering a Unified Development Ordinance. Manager Pierce stated this is just a preliminary thought and it seems more efficient on the surface. He also stated there are not a lot of municipalities with Unified Development Ordinances. Councilwoman Hill stated it is really the direction the Town wants to go as a whole. Councilwoman Hill suggested checking with other Town and some local governments have gone with a Unified Development Ordinance, only to go back to split Ordinances.

Voting was as follows: All Agreed.

Possibly call for a Public Hearing on the Request from Alice Hollingshead for a possible rezone of Parcel number 014425 from R15A to Neighborhood Business

A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilwoman Bragg** to call for a Public Hearing to be held on December 8th, 2015 on the Request from Alice Hollingshead to possibly Rezone Parcel Number 014425 from R15A to Neighborhood Business located at 814 East Ocean Road. **All Agreed.**

Councilwoman Hill stated when the Town starts reviewing the Ordinances, she highly recommends the Town delete the requirement for the Town Council to call for a Public Hearing. She went on to say it draws out the process, is inefficient, and does no service to applicant. Councilwoman Hill said there is an incorrect assumption there is a North Carolina General Statute that requires us to call for a Public Hearing and that is not true.

Police Department Comments

Lieutenant Whaley stated he does not have anything going on. Mayor Pro-Tem Hines asked when the next roadblock would be held. Lieutenant Whaley stated he believes the next one is March or April and there are three scheduled for next year.

Fire Department Comments

Chief Longo gave the following report:

- Fall Festival at the Park was great and the members of the department are excited about getting involved in the community.
- Chief Longo offered the County space at their department for an ambulance.

Mayor Dingler congratulated Chief Longo on the new addition to his family.

Town Manager Comments

Manager Pierce stated the Town has partnered with Parks and Recreation to hold a movie night with Santa in the Community Center. He also said the Parks and Recreation Committee is working hard to get the donations of food for that event.

Manager Pierce informed the Town Council there has been an increase in the rentals of the Community Center and staff is already taking reservations for the year 2016. He went on to say staff made some upgrades to the lobby area to make it more professional and softer. The Town is also looking for donations for the Children's Christmas Party. Manager Pierce invited the Town Council and their spouses to the Thanksgiving luncheon.

Manager Pierce stated he is also looking into putting together a citizen's academy to be held in the very near future. Mayor Dingler felt this is a great idea.

Council Concerns

Councilman Lang thanked the Town employees, the Fire Department volunteer and the Police Department. He also stated he can see the committees are going strong, the strongest it has ever been. Councilman Lang thanked everyone who came out to vote. He also wished everyone a Happy Thanksgiving.

Councilwoman Stanley stated the Fall Festival was a fantastic day and she enjoyed being there. She went on to say she heard a lot of positive feedback about the event. Councilwoman Stanley thanked Chief Longo for everything he does at the Fire Department and she hopes the EMS works out. Councilwoman Stanley asked about the street sign at Hines Stump Sound Church Road and Sound Road because it has not been put back up. Manager Pierce stated he would follow up with Department of Transportation again and the last he heard the sign was on their work order list. She also thanked everyone for coming out to vote even though it rained all day and thanked everyone who voted for her. Councilwoman Stanley also thanked all of the employees for everything they do and stated they have been a big help with the Liberty Fountain Park. She also wished everyone a Happy Thanksgiving.

Councilwoman Hill wished everyone a happy Veteran's Day and a happy Thanksgiving. She also thanked everyone for the unique opportunity to serve the Town for the last nine months. Councilwoman Hill stated she looks forward to her retirement from her political life and is looking forward to private life, although that will not stop her advocacy for the citizens and the community.

Mayor Pro-Tem Hines stated during the budget time a part-time maintenance person was approved and that position could not be filled. He went on to say because of the existing work and the additional work that has been added to the Maintenance Department he feels the Town should find a way to show their appreciation for all of their extra work. He stated he feels they deserves some type of compensation for the extra work they have done because the Town knew they needed extra help and the Town was unable to fill that position.

Councilwoman Stanley stated Tracy needs to be included in that as well because of the hard work she did while Heather was out having her baby because she did two jobs. Mayor Pro-Tem Hines stated this has been done in the past and he apologizes for not including Tracy. Mayor Dingler stated this can be discussed at the next meeting.

Mayor Pro-Tem Hines stated he would like Joe to look into the city of Fuquay Varina because they have created a new incentive program to attract retail businesses and manufacturing businesses. Mayor Pro-Tem Hines stated the information is vague and asked Joe to look into this. Councilman Lang stated there is a new business in Town opening this month. Councilwoman Stanley stated the business's name is a Beautiful Past.

Councilwoman Bragg stated the Fall Festival was pretty cool and her and her son enjoyed it. She stated there was a large crowd and stated the Parks and Recreation did a good job. She also thanked the Town staff, Fire Department, and Police Department for everything they do. Councilwoman Bragg thanked everyone in attendance tonight for the meeting and suggested everyone to bring someone with them next month. Councilwoman Bragg stated she wanted to thank everyone who voted for her and reminded everyone to not forget the green light and stated Happy Veteran's Day and Happy Thanksgiving.

Chief Longo wanted to remind everyone about December 1st because of the ISO rating and if anyone has any questions to please call the office. Councilwoman Bragg asked if she should just send her insurance company a copy of the flyer. Chief Longo stated yes a copy of the flyer would be fine.

Announcements

Mayor Dingler stated she attended the Miss Holly Ridge Beauty Pageant that was held this weekend at the Community Center and asked everyone to look for the Holly Ridge girls when anyone sees a pageant. Mayor Dingler stated the Town has lovely and very talented young ladies representing our Town. Mayor Dingler stated the Dixon Soccer Team is in the third rounds of the play-offs and that is very exciting. She also mentioned some of the kids on the track team went to State and she wanted to acknowledge them and stated the Dixon Sports are coming around.

Mayor Dingler gave the following Announcements:

- Councilwoman Dingler welcomed the newly elected folks and stated welcome back to the reelected folks.
- Wednesday, November 11th, 2015-Town Hall Closed in Observance of Veteran's Day.
- Liberty Fountain Poker Run-Saturday, November 14th, 2015 beginning at 10:00 a.m. in the Municipal Park.
- ONWASA Regular Monthly Meeting-Thursday, November 19th, 2015 beginning at 6:00 p.m. at the Jacksonville City Hall.
- Planning Board Meeting-Tuesday, November 24th, 2015 beginning at 6:30 p.m. in the Council Chambers.
- Thursday, November 26th, and Friday, November 27th, 2015- Town Hall Closed in Observance of Thanksgiving.
- Parks and Recreation Committee Meeting- Thursday, December 3rd, 2015 beginning at 3:30 p.m. in the Council Chambers.
- Saturday, December 5th, 2015-Groundbreaking for the Liberty Fountain- behind the Community Center beginning at 10:00 a.m.
- Saturday, December 5th, 2015 – Children's Christmas Party in the Community Center beginning at 11:00 a.m.
- Liberty Fountain Committee Meeting- Thursday, December 3rd, 2015 in the Community Center beginning at 6:00 p.m.
- Friday, December 11th, 2015- Movie with Santa in the Community Center
- Friday, November 20th, 2015 – Town Hall will be closed from 12:00 to 2:30 p.m. for the Employee Luncheon.

Closed Session

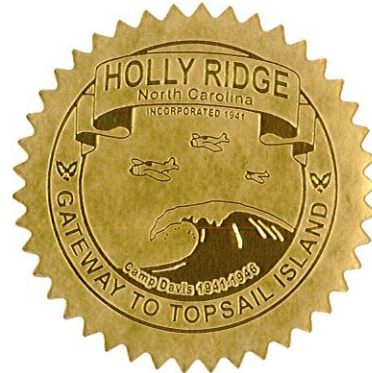
A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilman Lang** to enter into a Closed Session to consider the performance of a public official per North Carolina General Statute 143-318-11(a)(6). **All Agreed.**

Following the Closed Session Mayor Dingler stated the Town Council evaluated the Town Manager and no action was taken.

Adjournment


A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilwoman Hill** to adjourn at 9:26 p.m. **All Agreed.**

Attest:





Anita Dingler, Mayor



Heather Reynolds, CMC, Town Clerk

These minutes were recorded and prepared by Town Clerk, Heather Reynolds.