



Town of HOLLY RIDGE

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HOLLY RIDGE TOWN COUNCIL REGULAR MONTHLY MEETING March 13th, 2012

Mayor Padgett called the Regular monthly Meeting of the Holly Ridge Town Council to order at 7:00 pm. at the Holly Ridge Town Hall. Council members present were Mayor Pro-Tem Edwards, Councilwoman Dingler, Councilwoman Stanley, and Councilman Hines. Also present were Manager Maiorano, Attorney Stroud, and Town Clerk, Heather Reynolds. Councilman Wright was not able to attend.

Invocation and Pledge

Councilman Hines gave the Invocation and Mayor Padgett led the Pledge of Allegiance.

Adoption of Minutes

A motion was made by **Councilwoman Stanley** and seconded by **Mayor Pro-Tem Edwards** to adopt the minutes of the Regular Monthly Meeting held on February 14th, 2012. **All Agreed.**

Adoption of Agenda

A motion was made by **Mayor Pro-Tem Edwards** and seconded by **Councilwoman Stanley** to adopt the Agenda as presented. **All Agreed.**

Persons Wishing to Address the Council

There were none.

Friends of the Park Report

Manager Maiorano stated we will be discussing Friends of the Park as an agenda item.

ONWASA Report

Councilman Hines gave the following report:

- There is a workshop scheduled and this workshop is to give some insight to the changes ONWASA is going to be making.
- There is a plan to hold another Stakeholders Meeting here in our area soon.

Public Hearing

A motion was made by *Councilman Hines* and seconded by *Councilwoman Dingler* to enter into a Public Hearing. *All Agreed.*

Manager Maiorano stated the staff and the council have done a good job and made the necessary changes to the Town's Code of Ordinances. He went on to say throughout the years the ordinances change and hopefully we are where we need to be with the Code now.

Larry Willaford, Building Inspector explained the need for a special inspection fee and gave the example of having to do a firewall inspection which takes hours to oversee. There was concern expressed about the definition of a special inspection. The Council asked Larry to better define special inspection and also to adjust the fee of one hundred dollars per hour.

A motion was made by *Mayor Pro-Tem Edwards* and seconded by *Councilwoman Stanley* to return to Regular Session. *All Agreed.*

A motion was made by *Councilman Hines* and seconded by *Councilwoman Stanley* to adopt the updated and revised ordinances as presented with the addition of the special use fee. *All Agreed.*

Manager Maiorano said staff would bring the definition and fee schedule back before the Council next month for their final approval.

Old Business

Discussion of the Town Park Development Plan

Councilman Hines explained that a plan needs to be in place for the park that the Council adopts and then come back at a later date with the prices to present to the Council.

Councilwoman Dingler explained that a survey was available to the citizens to say what they would like to see at the park. She went on to say the results were compiled to try to incorporate something all the citizens would like. Councilwoman Dingler explained the Park Plan to the Council including the multipurpose field, walking trail with fitness stations, adding more equipment to the playground, tennis court, and small improvements. Councilman Edwards felt the taxpayers shouldn't be burdened. Mayor Padgett explained this is a long term plan over many

years. Councilman Hines stated the park can be developed in stages. Councilwoman Dingler expressed this project has to start with a plan because we need to start somewhere.

A motion was made by *Councilwoman Stanley* and seconded by *Councilwoman Dingler* to accept the Park Plan. *All Agreed.*

Mr. Ronnie Barnett expressed concern about the restrooms not being unlocked at the park on the weekends during the day. Councilman Hines said the Town will need to address that problem and the Town would come up with a plan. Manager Maiorano explained the problem in the past are the kid destroying the bathrooms, but what staff does now is check the keys out. Councilman Hines stated that has to be a priority. Councilman Hines asked Heather to do research on how other places handle this problem. Manager Maiorano stated there is always a problem with restrooms being open.

Discussion of Installing a Stove and New Refrigerator at the Community Center

Manager Maiorano said the Town would purchase two hoods and the electricians quote included hooking up both hoods. Manager Maiorano said the total for adding a stove, freezer less refrigerator, two range hoods, and the electrical installation is \$1558.00. Manager Maiorano stated this project could be funded from 10-420-15-0 which is maintenance and repair of grounds for admin. Councilman Hines wanted to know if a deposit paid to rent the center covers cleaning the stoves. Manager Maiorano stated yes and staff would change the checklist to make it plural. Manager Maiorano explained the reason for an additional stove is because one isn't enough. Councilwoman Stanley asked why the refrigerator would be freezer less. Manager Maiorano responded because when people are in the center for an event they need more refrigerator space versus freezer space.

A motion was made by *Councilwoman Stanley* and seconded *by Mayor Pro-Tem Edwards* to purchase one electric range, two range hoods, and one freezer less refrigerator. *All Agreed.*

Friends of the Park Workshop Date Status

Manager Maiorano said staff has tried several times to set a date and time for a workshop with the Friends of the Park and as of now it has been impossible due to scheduling conflicts. Manager Maiorano stated the earliest to possibly hold the workshop with Friends of the Park would be in April which is two months after deciding to hold the workshop. Manager Maiorano said a better solution to this problem may be to dissolve the Friends of the Park and allow them to move into a 501(c) (3) status if they still want to help the town. Manager Maiorano explained the 501(c) (3) status is for non-profits and if they obtained this status and helped the Town, they would not be involved with the day to day operations of the park. Manager Maiorano said another option is to continue on and try to set the workshop.

Councilman Hines stated he pushed for the meeting with them because he thought it would be fair for them to hear the complaints. He went on to say it is obvious it is going to be impossible

to hold the workshop. Councilman Hines stated we can dissolve the group but not the concept and the Town would recognize anyone who obtains a 501(c) (3) status and wants to help the park. Councilman Hines said the Town would not put money into their functions but they could raise money for the parks.

Councilwoman Stanley made sure doing this would not dissolve the Parks and Recreation Committee. Manager Maiorano stated no, the Town would still have a Parks and Recreation Committee. Manager Maiorano explained the Parks and Recreation Committee are just currently in a defunct status due to membership.

A motion was made by **Councilman Hines** and seconded by **Mayor Pro-Tem Edwards** to recognize a Friends of the Park organization if they have a 501(c) (3) status and the Town will recognize them as an unofficial organization to help with the park. **All Agreed.**

Information on the Baseball Field

Manager Maiorano explained Morton Trucking has the dirt we need for the baseball field and they are the cheapest quote we have received. Manager Maiorano said six inches of dirt for the ball field will cost \$13,800 or four inches of dirt will cost \$9,200.

Mayor Pro-Tem Edwards asked if this item should be discussed at the Retreat and then be budgeted for. Manager Maiorano stated we could discuss it then, but we may be able to make a transfer within the budget from hurricane funds. Mayor Pro-Tem Edwards stated it wasn't good the Town couldn't lower taxes but could drop \$13,000 on the baseball field. Mayor Padgett said tournaments cannot be held on the current field and tournaments would generate revenue.

A motion was made by **Councilwoman Stanley** and seconded by **Councilwoman Dingler** to check with the Finance Officer about the hurricane funds and if there are enough in funds then transfer a maximum of \$13,800 to get six inches of ball field dirt.

Voting was as follows: Councilwoman Dingler-yes, Councilwoman Stanley-yes, Mayor Pro-Tem Edwards-no, and Councilman Hines-yes. Motion Carried.

New Business

Approval of Powell Bill Resolution Adding Town Streets

Manager Maiorano read the Resolution.

A motion was made by **Councilman Hines** and seconded by **Mayor Pro-Tem Edwards** to approve the Powell Bill Resolution adding town streets. **All Agreed.**

Discussion of Setting a Time and Date for the 2012 Council Retreat

There was much discussion about a date and time to hold the Council Retreat.

A motion was made by **Councilman Hines** and seconded by **Mayor Pro-Tem Edwards** to call for the 2012 Council Retreat on April 14th at 9:00 a.m. in the Community Center. **All Agreed.**

Appointment of George Lang to the Housing Authority for a Term of Five Years

A motion was made by **Councilman Hines** and seconded by **Councilwoman Stanley** to appoint George Lang to the Holly Ridge Housing Authority for a term of five years. **All Agreed.**

Mayor Padgett administered the Oath of Office to Mr. Lang.

Manager Maiorano stated Mr. Lang has also applied to be on the Planning Board and that his application will come before the Council at the April meeting.

Closed Session

A motion was made by **Councilman Hines** and seconded by **Councilwoman Dingler** to go into Closed Session per General Statute 143-318.11(a)(1) for the purpose of maintaining Attorney-Client privileges. **All Agreed.**

Following Closed Session:

A motion was made by **Councilman Hines** and seconded by **Councilwoman Stanley** to direct the Town Manager and the Attorney to proceed with contacting Jacksonville Paving to have Camp Davis repaved with the addition of fabric. **All Agreed.**

A motion was made by **Councilman Hines** and seconded by **Councilwoman Stanley** to direct the Attorney and the Town Manager to proceed with the process and any action of having the ponds on Hudiberg and Jenkins Street cleaned up and report back to the Council. **All Agreed.**

Police Department Comments

Major Bryant said all the equipment is up and running good and everyone is invited to attend the DWI checkpoint scheduled for March 23rd.

Town Manager Comments

Manager Maiorano stated the Retreat is coming up and that is in preparation of the budget, but we will need to set up a budget workshop at our next meeting. Manager Maiorano wanted to update the Council on the Holly Hills issue with Mr. Gunter. The Mayor and staff met with Mr. Gunter and Mr. Williams and Mr. Gunter has hired Eddie Grady to drain the pond and reroute the water in that area and he may use Eddie Grady to clean the whole ditch line. Manager Maiorano stated this issue with Mr. Gunter appears to be resolved.

Council Concerns

Councilman Hines said the roads look great and wanted to know when the sides would be leveled. Manager Maiorano said the walk through is coming up and there are a few problems that will be addressed at that time. Manager Maiorano also stated to date, the paving company has not been fully paid yet because we are waiting on the walk through. Councilman Hines addressed the Special Meeting scheduled for tomorrow and feels like he is coming into the meeting blind because there has not been enough information given on the meeting. He also said the maintenance guys are doing a great job as well as Larry and Randal.

Councilman Edwards mentioned the dirt on the sides of the roads as well.

Councilwoman Stanley asked what the status on the overflow parking area beside the Town Hall was. Mayor Padgett said the ball is in his court and he needs to attend Penslow's meeting. Councilwoman Stanley said the property in front of the Post Office looks horrible. Councilman Hines said the state owns some of that. Manager Maiorano stated staff could reach out to the state and ask them what their intent is with the property before we have our staff clean it up. Councilwoman Stanley thanked everyone.

Councilwoman Dingler thanked everyone for coming. She asked what the status on staggered terms for the Council was. Attorney Stroud stated that is a Charter amendment and the mechanics of it have already been drafted. He went on to say a public hearing would have to be held with notice, and once the public hearing is held the voting cannot take place at that meeting. Councilman Hines said place staggered terms on the retreat agenda. Manager Maiorano stated he thought we were moving forward with the staggered terms. Councilman Hines said it still needs to be brought up at the retreat to go over the process.

Announcements

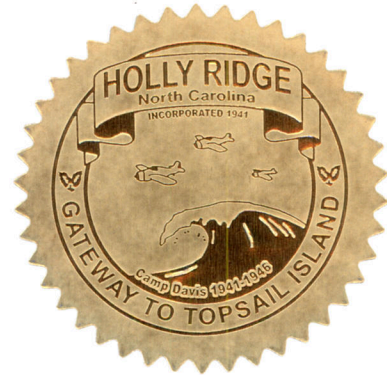
Mayor Padgett gave the following announcements:

- Special Meeting- Wednesday, March 14th, 2012 at 2:00 p.m.
- Cottages Ribbon Cutting and Park Dedication- Friday, March 16th, 2012 4-6 p.m.
- Planning Board Meeting- March 27th, 2012 at 6:30 p.m.
- Onslow County Elected Officials Meeting- Wednesday, March 28th, 2012 and this meeting will be hosted by Swansboro.

Adjournment

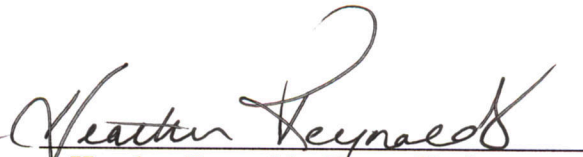
A motion was made by *Councilman Hines* and seconded by *Councilwoman Dinger* to adjourn at 9:00 p.m. *All Agreed.*

Attest:





Mayor Padgett



Heather Reynolds, Town Clerk

These minutes were recorded and prepared by Town Clerk Heather Reynolds