

Town of HOLLY RIDGE

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HOLLY RIDGE TOWN COUNCIL
Special Meeting
Workshop for the Town's Ordinances
November 30th, 2011
6:30 PM

Mayor Padgett called the Goals Workshop of the Holly Ridge Town Council to order at 6:30 pm. at the Town Hall. Council members present were Mayor Pro-Tem Hines, Councilwoman Bragg, Councilman Edwards, Councilman Wright, and Councilwoman Stanley. Manager Maiorano; Town Clerk, Heather Reynolds; Building Inspector, Larry Willaford, and Zoning Administrator, Randal Gray were also present.

Mayor Padgett asked for a moment of silence.

Pledge

Mayor Padgett led the Pledge of Allegiance.

Adoption of Agenda

A motion was made by *Mayor Pro-Tem Hines* and seconded by *Councilman Edwards* to adopt the agenda. *All Agreed.*

Discussion of the Town's Ordinances

Manager Maiorano stated the zoning and subdivision ordinance were not included in this workshop and the ordinances presented will be read over and revised tonight. Manager Maiorano

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also said the Attorney is making changes to the Charter to show the staggered terms for the Mayor and Town Council, so we will not need to go over the Charter.

Mayor Pro-Tem Hines said he felt a section for town manager should be in Article 1- under organization and administration because every other position is listed under this article. Manager Maiorano stated a section could be added.

Manager Maiorano went over the minor clerical and typo errors throughout the following chapters:

- Chapter 1. Administration
- Chapter 2. Planning Board
- Chapter 3. Parks and Recreation
- Chapter 4. Police
- Chapter 5. Privilege License
- Chapter 6. Building Regulations
- Chapter 9. Water and Sewer in the ETJ
- Chapter 10. Streets, Sidewalks, and Drainage Ditches
- Chapter 11. Personal Property Disposition of Personal Property
- Chapter 12. Health, Protection, and Disease Prevention
- Chapter 13. Animals
- Chapter 14. Solid Waste
- Chapter 15. Extraterritorial Jurisdiction
- Chapter 16. Concealed Weapons
- Chapter 17. Emergency Management
- Chapter 18. Garbage Collection and Recycling
- Chapter 19. Taxicabs and Low Speed Vehicles
- Chapter 20. CAMA Ordinance

Manager Maiorano asked the Council to go over anything in the ordinances they found that needs to be corrected.

The following items were addressed by the Town Council:

- **Chapter 1. Administration Article 7- Boards, Commissions, and Agencies; Beautification Committee-** It was discussed there may be a need to add the appointed ONWASA member and adding the Housing Authority under this section. It was decided the Housing Authority needs to be added including the appointments, but not the ONWASA appointment. Manager Maiorano suggested contacting the Attorney and seeing what the Town's rights are to govern the Housing Authority.
- **Chapter 3. Parks and Recreation Section 3-3- Membership and Vacancies-** It was discussed that the majority of the members need to come from inside the city limits. The census of the board was to remove the wording extra-territorial jurisdiction from the

majority of the board. A suggestion was made to have the board consist of 5 members. The board was in agreement the ordinance should read: The Parks and Recreation Committee shall consist of five (5) members appointed by the Town Council. A majority of the Committee shall be residents of the Town of Holly Ridge. The remainder of the Committee may come from the duly established ETJ. The Committee may have an unlimited number of volunteers.

- **Chapter 3. Parks and Recreation, Article II. Friends of the Park- Section 3-10.** A concern was voiced about the Friends of the Park being in lieu of the Parks and Recreation and a suggestion was made to have both the Parks and Recreation and the Friends at the Park if there were enough people interested.
- **Chapter 3. Parks and Recreation, Article II. Friends of the Park- Section 3-13.** This section refers to the Town Manager having full responsibility of the Friends of the Park. It was questioned if this section has to be in the ordinance because it should be a given. Manager Maiorano stated this section was in the original regulations submitted to the Council for Friends of the Park and it needs to be stated in the ordinance.
- **Chapter 3. Parks and Recreation, Article III. General Use of the Parks and Recreation Facilities- Section 3-15. Under #10-** The wording needs to be added to the end of the statement “without permission of the town.” This will allow us to be flexible with that rule.
- **Chapter 3. Parks and Recreation, Article III. General Use of the Parks and Recreation Facilities- Section 3-15. Under #18-** Mayor Pro-Tem Hines asked for a definition on the wording “other persons specified”. Manager Maiorano suggested changing the wording to “other town officials.”
- **Chapter 3. Parks and Recreation, Article III. General Use of the Parks and Recreation Facilities- Section 3-16. Under #3-** There was a question on if this needs to read the town manager has the authority and responsibility. The board decided to take the word authority out and to have the statement read “The town manager has the responsibility to recommend rules and regulations governing the use and maintenance of park and recreational facilities to the governing board for their consideration.”
- **Chapter 3. Parks and Recreation, Article III. General Use of the Parks and Recreation Facilities- Section 3-16. Under #4-** It was asked where the rules and fees are stated for the recreation facilities. Manager Maiorano asked if they were referring to the community center. Mayor Pro-Tem Hines said the community center is a recreational facility. Mayor Pro-Tem Hines said there needs to be something in the ordinance concerning the community center.
- **Chapter 9. Water and Sewer in the ETJ -** Mayor Pro-Tem Hines said some of the sections in here need to remain, but some of the things we have no control over. Mayor Pro-Tem Hines said under section 9-2 the town does not have water and sewer lines so we cannot permit any extensions. Manager Maiorano said he agrees and Section 9-2 (A) and (B) could be deleted. Manager Maiorano said everything past 9-1 can probably be deleted because we have no control over those issues. Manager Maiorano said he would look at this chapter again and bring it back before the council.
- **Chapter 10. Streets, Sidewalks, and Drainage Ditches, Article IV. Speed Limits and Control of Vehicles at Intersections, Section 10-22- Speed Restrictions-** There was concern about having speed limits that are set so low that the radar cannot pick the speed

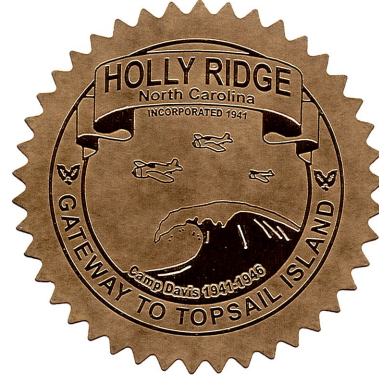
up, therefore making the restrictions un-enforceable. It was decided to change Furney's Alley and Circle Drive to 10 mph or whatever speed is enforceable.

- **Chapter 10. Streets, Sidewalks, and Drainage Ditches, Article VII. Addressing, Section 10-39- Display of road address-** There was confusion on the size of the numbers required to be displayed on dwellings. It was unclear if the numbers were three or four inches. Manager Maiorano said staff would look into the size of the address numbers and make the correction as needed to the ordinance. Larry stated the fire code reads the numbers on dwellings have to be four inches. It was decided to leave the required size of numbers on dwellings to be four inches.
- **Chapter 12. Health Protection and Disease Prevention, Article I. General, Section 12-3. Right to enter-** Change the wording "The Town Manager or his assistants" to read "The Town Manager or his designee."
- **Chapter 13. Animals-** Mayor Pro-Tem Hines asked why we have an animal control ordinance when the county actually enforces animal control. Mayor Pro-Tem Hines asked if there should be an area referencing the Onslow County Animal Officer. Manager Maiorano stated this ordinance is written based by the North Carolina General Statues. Everyone was in agreement to send Chapter 13 to Onslow County to make sure our ordinance is in compliance with theirs.
- **Chapter 18. Garbage Collection and Recycling, Article 18-1 Definitions.** There was concern about the definition of "curbside". It was decided by the board to change the wording from "Curbside. As used in this Article, this term means the curb that faces the street address of the property." To "Curbside. As used in this Article, this term means the curb or road side that faces the street address of the property."
- **Chapter 18. Garbage Collection and Recycling, Article 18-1 Definitions.** Under "Multi-Family Customers" there is a section that references the maximum amount of refuse allowed. Mayor Pro-Tem Hines asked if it is stated anywhere in the ordinance what the maximum amount of refuse is allowed. Heather stated under rates and charges, there is a section that says customers may pay for one additional cart. It was decided to change the following wording "Multi-Family Customers. Units of a residential nature that receive refuse collection that exceed the maximum amount of refuse allowed for residential customers and require the use of a dumpster or other front-end loading type container" to read as follows: "Multi-Family Customers. As used in this Article, this term means any building that contains three or more dwelling units intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or that are occupied for living purposes. Units of a residential nature that receive refuse collection that exceed the maximum amount of refuse allowed for residential customers and require the use of a dumpster or other front-end loading type container."


Manager Maiorano stated this meeting needs to be continued in order to finish the ordinances. Councilman Wright asked to receive the remaining ordinances a couple of weeks in advance of the meeting.

Mayor Padgett continued this meeting until January 11th, 2011 at 6:30 p.m.

Attest:




Mayor Padgett


Heather Reynolds, Town Clerk

These minutes were recorded and prepared by Town Clerk Heather Reynolds