

Town of HOLLY RIDGE

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HOLLY RIDGE TOWN COUNCIL REGULAR MONTHLY MEETING November 15th, 2011

Mayor Padgett called the Regular monthly Meeting of the Holly Ridge Town Council to order at 7:00 pm. at the Town Hall. Council members present were Councilwoman Bragg, Councilman Edwards, Councilman Wright, and Councilwoman Stanley. Manager Maiorano; Town Clerk, Heather Reynolds; and Attorney Stroud were also present. Mayor Pro-Tem Hines was not present.

Mayor Padgett asked for a moment of silence.

Pledge

Mayor Padgett led the Pledge of Allegiance.

Adoption of Minutes

A motion was made by *Councilman Edwards* and seconded by *Councilman Wright* to adopt the minutes of the Regular Town Council Meeting held on October 10th, 2011 and the minutes of the Special Meeting held on October 27th, 2011. *All Agreed.*

Adoption of Agenda

Councilman Wright recommended amending the agenda by adding under Old Business Item B. Staggered Terms and Manager Maiorano recommended tabling Item C. Friends of the Park review, under New Business until the December meeting.

A motion was made by *Councilwoman Bragg* and seconded by *Councilwoman Stanley* to adopt the agenda as amended. *All Agreed.*

Persons Wishing to Address the Council

There were none.

Friends of the Park Report

Manager Maiorano gave the following report:

- The Children's Christmas Party is scheduled for December 17th, 2011 at 11:00 a.m.
- Santa and a Movie with Onslow County will be held on December 10th, 2011 at 5:00 p.m.
- Thursday, November 17th, 2011 is the next Friends of the Park meeting here in the Town Hall and everyone is invited to attend.

ONWASA Report

Mayor Pro-Tem Hines was not present to give a report.

Public Hearing

There were none.

Old Business

Review and Clarification to the Motion for the Onslow Paving and Grading Street Bid

Manager Maiorano stated during the October 27th there was an addition made to the motion that indicated Main Street should be paved at 18 feet as opposed to its current width. He said Onslow Grading and Paving included Main Street's current width in their quote and 18 feet would be too small.

Manager Maiorano made the recommendation to amend the earlier motion to exclude Main Street from any provisions other than what was originally in the RFP.

A motion was made by *Councilman Wright* and seconded by *Councilman Edwards* to revise and clarify the earlier motion to leave Main Street's width as it is currently and included in the original contract. *All Agreed.*

Discussion on Changing the Town's Charter to reflect Staggered Terms for the Mayor and Council

Manager Maiorano explained to the Council that this item has been discussed previously and we wanted direction from the Council on how the staff should proceed. Mayor Padgett said he thinks the Town needs to serve in staggered terms for the board and this would avoid having a completely new board. Councilman Edwards said he thinks it needs to be done because of the population expanding.

A motion was made by *Councilman Wright* to give staff the authority to start the paperwork that needs to be done.

Councilwoman Bragg asked how the board decides which seats are for four years. Manager Maiorano said it is setup to reflect in the Charter that the Mayor and the two highest vote getters are elected for four years. Attorney Stroud stated he agrees that is the way it happens. Councilwoman Stanley asked if this would begin with the next election. Manager Maiorano stated it would not affect the newly elected officials.

The motion was seconded by Councilwoman Bragg. All Agreed.

New Business

Request from the Chamber of Commerce to use the Community Center

Manager Maiorano said the Chamber has asked to use the community center for a TAG party and last year they used the Assembly Building at Topsail Beach and it was very successful for them to generate funds. Manager Maiorano also said we could consider this a donation to the Chamber and they will try to rotate the location throughout the towns. He said the Chamber would like to have the building on the 11th and 12th of February and it will be great exposure for the building. Manager Maiorano stated the Chamber will need to obtain a one-time use ABC permit.

Councilman Edwards agreed that he would like to see the Chamber rotate throughout the towns. Councilwoman Bragg suggested if the Chamber asked next year the town could suggest rotating to them.

A motion was made by **Councilwoman Bragg** and seconded by **Councilman Edwards** to allow the Chamber of Commerce to use the community center on February 11th and February 12th, 2012 for the purpose of a TAG party. **All Agreed.**

Discussion of the Contract Presented by Sunoco for Recycling Services

Manager Maiorano stated in July 2010 the town entered into an agreement with Coastal Enterprises for the purpose of handling recyclables. He said Coastal Enterprises has been replaced as the contractor with Sunoco Recycling and the County has entered into a contract with them already.

Manager Maiorano said every town will be going through this and they gave the town two options, but option one is the best option for us. He said option two has a higher return but that comes with a higher risk and his recommendation is to go with the safer option. Manager Maiorano stated Sunoco takes #1-7 recyclables, which costs us less because more recyclables are accepted.

A motion was made by **Councilman Wright** and seconded by **Councilman Edwards** to approve the contract option number one with Sunoco for the recycling agreement. **All Agreed.**

Manager Maiorano introduced Tracy Martin as the new Front Desk Clerk.

Closed Session

There was no closed session due to the whole board not being present. Attorney Stroud said the matters discussed last month have taken a step forward.

Police Department Comments

Manager Maiorano said one of the houses being built near the park was vandalized this past weekend. He also said the basketball courts have been vandalized as well with spray paint, but we will be pressure washing them and repainting the colors on the concrete. Manager Maiorano

said there are some promising leads. Councilman Edwards stated he is not against offering a reward.

Councilwoman Bragg asked about the monitoring of the intersection of Green Street and Kraft Street. Manager Maiorano said until we change our ordinance and are able to put the additional stop signs in place that area will continue to be a problem.

Town Manager Comments

Manager Maiorano wanted to clarify a job description that was brought up for discussion at the goals workshop earlier this month. Manager Maiorano asked everyone to look at their copy of the administrative assistant. He said if you look under purpose of class the last sentence reads "this position shall also be responsible for seeking new businesses to locate within the town and finding suitable business sites and promote businesses relocating into town. Manager Maiorano said just above that the job description covers this position seeking and writing grants and that has always been included in this job description.

Councilman Wright said at the workshop there was some disagreement as to the job description of why we hired the administrative assistant into the code enforcement department. He went on to say prior the meeting tonight he gave the attorney all the information that was provided to the Council for that position. Councilman Wright stated the attorney concluded the primary reason for that person being hired was to be the building inspector's assistant. Councilman Wright stated the argument the other night was unwarranted.

Manager Maiorano said this position was clearly designed to be with the code enforcement department. He suggested taking a census of the board to make sure everyone is in agreement of this position being created for the code enforcement department and the primary duty was to assist the code enforcement department.

It was the general consensus of the Council that the administrative assistant's primary duty is to assist the code enforcement department with other ancillary duties such as grant seeking and writing and bringing businesses into town.

Council Concerns

Councilman Edwards welcomed Tracy and said he is satisfied with the Town's progress and also said the sidewalk and bridge to the police department was done really well.

Councilwoman Stanley welcomed Tracy and said she saw the lift truck in motion today and it looked like the Christmas decorations were much easier to attach to the light poles.

Councilman Wright thanked all the staff for their hard work and there is always something going on constantly. He also said it is lonely at the top for John and he enjoys working with him.

Councilwoman Bragg said this is her last meeting with the Council and they have done a lot of awesome things and she is not disappointed by the elections. She stated she has been in the seat for 16 years and wanted to thank the citizens. Councilwoman Bragg said to the Council to remember why they are on the Council and do the right thing. She also said if she had to pick anyone to fill the seat it would have been Anita Dingler because she stands up for the town.

Councilwoman Bragg told Councilman Edwards he is welcome to Homecoming and to the Mayor that it has been awesome. She also said to Councilwoman Stanley that she appreciates her thoughts. To Councilman Wright she said it has been great. Councilwoman Bragg was sorry that Mayor Pro-Tem Hines wasn't here because they have agreed to disagree, but when it came down to it they were both doing what is best for the citizens and that is always our goal.

Councilwoman Bragg said to Manager Maiorano that he is top dog and a great manager and thanked Attorney Stroud and the employees. She told Manager Maiorano he is going a great job and he works for the citizens and the town as a whole.

Mayor Padgett thanked Councilwoman Bragg for a job well done and said he has been there for 14 of the 16 years she has been on the board. All members of the Council thanked Councilwoman Bragg for what she has done for the town.

Announcements

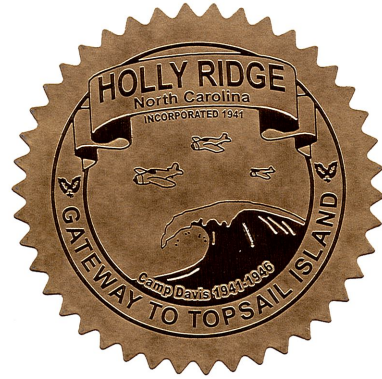
Mayor Padgett gave the following announcements:

- Elected Officials Meeting- Wednesday, November 16th, 2011 at 6:30 p.m. hosted by the Town of Surf City.
- Committee of 100 Meeting- Thursday, November 17th, 2011 at 12:00 p.m.
- Friends of the Park Meeting- Thursday, November 17th, 2011 at 5:30 p.m. in the Town Hall.
- November 24th and November 25th, 2011 the Town Hall is closed.
- Ordinance Workshop- Wednesday, November 30th, 2011 in the Town Hall at 6:30 p.m.

Adjournment

A motion was made by **Councilman Edwards** and seconded by **Councilwoman Stanley** to adjourn at 7:55 p.m. **All Agreed.**

Attest:





Mayor Padgett



Heather Reynolds, Town Clerk

These minutes were recorded and prepared by Town Clerk Heather Reynolds