

# Town of HOLLY RIDGE

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## HOLLY RIDGE TOWN COUNCIL REGULAR MONTHLY MEETING March 8<sup>th</sup>, 2011

Mayor Padgett called the Regular monthly Meeting of the Holly Ridge Town Council to order at 7:00 pm. at the Town Hall. Council members present were Councilwoman Bragg, Councilman Edwards, Councilman Wright, and Councilwoman Stanley. Manager Maiorano and Town Clerk Heather Reynolds were also in attendance. Mayor Pro-Tem Hines was not in attendance due to a scheduling conflict.

### Invocation and Pledge

Councilwoman Bragg gave the Invocation and Mayor Padgett led the Pledge of Allegiance.

### Adoption of Minutes

A motion was made by **Councilman Edwards** and seconded by **Councilwoman Stanley** to adopt the minutes of the February 8<sup>th</sup>, 2011 Regular Town Council Meeting and the February 11<sup>th</sup>, 2011 Town Council and Parks and Recreation Workshop. *All Agreed.*

### Adoption of Agenda

Manager Maiorano asked if under new business we could add item F for the purpose of the CTSI payment.

A motion was made by **Councilwoman Bragg** and seconded by **Councilman Wright** to adopt the Agenda as amended. *All Agreed.*

**Persons Wishing to Address the Council**

There were none.

**Parks and Recreation Report**

Manager Maiorano stated the Easter Egg Hunt is going to take place on April 23<sup>rd</sup>, 2011 which is a Saturday and there will be a yard sale in May in front of Dr. White's office. Manager Maiorano informed the Council that on next months agenda we will discuss the fireworks and we are hoping to have the quote in the same amount as last year.

**ONWASA Report**

None

**Public Hearings**

There were none.

**Old Business**

**Discussion of the Town Council Retreat**

Manager Maiorano stated he spoke to Councilwoman Stanley about this item and there is a lot going on because we have the roadblock Friday night and then the retreat the next morning at 9:00 a.m. until whenever we get done, and then the Fire Department dinner that night. Manager Maiorano recommended if there was a change not to let it move by more than a week. Manager Maiorano said we have four evolutions going on in the same weekend so there was discussion about possibly changing the retreat date. Manager Maiorano suggested changing the retreat to the week after the 26<sup>th</sup> because we will need to start setting the budget meetings. Councilman Wright said if we change the date we do not need to change it any further out than a week because this is important.

A motion was made by **Councilman Edwards** and seconded by **Councilwoman Stanley** to change the date of the Retreat from March 26<sup>th</sup>, 2011 to April 2<sup>nd</sup>, 2011 at 9:00 a.m. at the Community Center. **All Agreed.**

**Discussion of the Park Clearing**

Mayor Padgett stated the recommendation on this item is to have the Town Manager hire a bulldozer to finish clearing the property at the park and not to exceed \$1500.00 which will be funded from the contingency line item 10-66-77-0.

Manager Maiorano said we budgeted \$2,000.00 to clear the area at the park and we got it cleared. The problem was once that was finished we took our backhoe down there and attempted to stack the stumps and move the dirt around. There is also concrete in the dirt down there and we have spent \$1200.00 in the last week to repair the backhoe because our equipment cannot handle the job. Manager Maiorano said we entertained some bids which are the following:

- Riverside Sand Co. Inc- \$5550.00
- Eddie Grady Construction- \$4200.00
- Jim Bullard- \$1500.00

Manager Maiorano said we can leave it like it is and it definitely needs work and in the end it will only be suitable for shooting fireworks because we are going to need around 1,000 load of dirt. Manager Maiorano said we did receive \$450.00 from scrap metal that was dug from down there.

A motion was made by **Councilman Wright** and seconded by **Councilwoman Bragg** to accept the bid from Jim Bullard and have the work at the park done. **All Agreed.**

**New Business**

**Call for a Public Hearing on the Contiguous Annexation Request from Holly Ridge Associates on Parcel # 734A-15 located on Crawford Street**

Larry Willaford said they are planning to build a few houses on the property but first they wanted to annex into the Town. Mayor Padgett said part of this property is already in the Town this is just one lot that isn't.

A motion was made by **Councilman Edwards** and seconded by **Councilwoman Bragg** to call for a Public Hearing at the April 12<sup>th</sup>, 2011 regular meeting on the contiguous annexation request from Holly Ridge Associates on parcel # 734A-15 located on Crawford Street. **All Agreed.**

**Call for a Public Hearing on the Re-Zoning Request from Benjamin Harris on Parcel #'s 901-48, 901-49, and 901-46 located on Green Street to change the Zoning from MFR to R15-A**

Manager Maiorano said this property formerly was R-15A and was changed by Mr. Mobley because he was going to put some kind of multi-family residential units on the property. Manager Maiorano stated the change would fit inside our land use plan.

Councilman Wright asked if this property is just reverting back to the zoning it was previous. Manager Maiorano answered yes.

A motion was made by **Councilwoman Bragg** and seconded by **Councilman Wright** to call for a Public Hearing at the April 12<sup>th</sup>, 2011 regular meeting on the re-zoning request from Benjamin Harris on parcel numbers 901-48, 901-49, and 901-46 located on Green Street to change the zoning from MFR to R15-A. **All Agreed.**

**Discussion of Manager Authorizations Concerning the Parks and Recreation Facilities**

Manager Maiorano said at our workshop with the Parks and Recreation he was asked to come up with some guidelines for the park. Manager Maiorano said he kept the guidelines simple and once you adopt them and send them on to the Friends of the Park everyone will follow the guidelines. Manager Maiorano said he doesn't think there will be any issues of everyone working towards common goals between the Town and Friends of the Park.

Councilman Wright asked Heather if there has been any feedback on the ad placed on the information channel and she responded no. Councilman Edwards said he wished there was some way to make people want to come and participate in the meetings.

A motion was made by Councilman Wright and seconded by Councilman Edwards to approve the operational guidelines for "Friends of the Park".

Councilwoman Bragg asked if she would still need to act as liaison of the Friends of the Park. Manager Maiorano said he still encourages them and they still need to have meetings. Manager Maiorano said we are just not under the constraints of monthly meetings and minutes, it is mainly just reporting back to the Council. Councilman Edwards said he thought we did away with liaison. Councilwoman Bragg said she was appointed liaison at the last term.

The vote was taken following the discussion and all members were in favor.

**Discussion of the Street Repair Plan and Possible Purchase of an Asphalt Crack Sealer**

Manager Maiorano stated Councilman Hines and Councilman Wright went out and did a street survey and they did a good job on it and now we can recognize where our deficits are and we can work towards the goal of never ending street repairs. Manager Maiorano said we are not in the business of paving streets and may never be but we are in the business of trying to keep our streets from deteriorating any further than they already are.

Manager Maiorano said the sealer cannot be purchased in the store but can be special ordered. Manager Maiorano said the sealer will not pave but will repair the cracks. The total price is \$3299.00 and we get fifty-four 50 pound boxes of asphalt and each additional box is about \$47.00. Manager Maiorano said this is a small contribution to the street repair plan. Councilman Edwards said Camp Davis Road is covered in cracks and if we have a 30 day warranty on the equipment then he suggests we try the machine out on that street. Councilman Wright stated that Terry from Onslow Paving said if we repair the cracks it would slow the deterioration down because the water gets in the cracks and that is what causes the problem. Councilwoman Stanley said on Green Street behind the Hess Station there are holes and wanted to know if this equipment would be able to fix those types of issues. Manager Maiorano answered no because it does not do patching but maybe one day we can possibly move towards something like that on a small scale. Manager Maiorano said the streets will be a major focus at our retreat.

A motion was made by **Councilman Wright** to purchase the asphalt crack sealer.

Councilman Edwards requested more discussion on the fact if we buy it we need to make sure we are satisfied with the purchase and if not then we need to send the sealer back.

The motion was seconded by **Councilwoman Bragg**. *All Agreed.*

**Discussion of Possible Employee Compensation**

Mayor Padgett asked the Council if they wanted to table this item since Mayor Pro-Tem Hines could not be here and it was requested by the Mayor Pro-Tem.

A motion was made by **Councilman Edwards** and seconded by **Councilman Wright** to table the item "Employee Compensation" until the next monthly meeting. *All Agreed.*

**CTSI Payment**

Manager Maiorano said we received a bill for CTSI that comes through the county tax office and they seem to have done an audit on S & W Ready Mix Concrete and ConAgra Foods. Manager Maiorano read from the handout that showed ConAgra owed the Town \$9921.51 and S & W owed the Town \$3049.90 and we would need to pay CTSI 28% of the total which would be \$3,631.99 and we end up with about a \$9,000.00 benefit after we pay them. Manager Maiorano stated this would be money we would not have gotten and stated he needs action from the Council to pay this because it is a large amount. Manager Maiorano suggested two options; either move the money from a line item such as salaries which has extra money this year and we could do a budget transfer from there or we can do a budget amendment from savings. Manager Maiorano said the budget is already set so it would be better to move the money within the budget.

Councilwoman Bragg asked to be allowed to not vote for conflict of interest because she does own stock in the company. Mayor Padgett said Councilwoman Bragg would be excused from the voting.

A motion was made by ***Councilman Wright*** and seconded by ***Councilman Edwards*** to let Manager Maiorano and the Finance Officer handle this issue the simplest way and make a report back to the Council at the April meeting. ***All Agreed.***

**Police Department Comments**

Major Bryant said there will be a checkpoint on March 25<sup>th</sup> for anyone who wants to come and there will also be a medicine drop at the Fire Department and will run from 1:00 p.m. – 4:00 p.m. on March 26<sup>th</sup>, 2011. Councilwoman Bragg asked if there was information out to the citizens on the medicine drop. Major Bryant stated he would drop a flyer off tomorrow at Con Agra.

**Town Manager Comments**

Manager Maiorano introduced Barbara Lynch the new Front Desk Clerk and she has been with us for a week and stated we are glad she is here and is doing great. Manager Maiorano also said we have gotten the Herschal Brown plaque in and we have talked about having his family here and depending on the Council we could set that for the April agenda. Mayor Padgett suggested the Town go ahead and have another plaque made so we can give the family a plaque as well.

**Council Concerns**

Councilman Edwards said he has been around Town Hall a lot here lately and he is really enthused about the new employees and they are going to be a major plus for the Town. Councilman Edwards said the only other thing he has is on Smith Street the gravel road because he noticed a guy on a tractor and according to the Maintenance Supervisor there are big trucks going thru there all the time and wanted to know if we could put a "No Thru Trucks" sign on the street. Manager Maiorano said this is the first he has heard about this issue and that road is very sandy and the gravel washes away especially when Highway 50 failed. Manager Maiorano said the only big trucks right now traveling on it are the JOEMC trucks who are putting in the power lines and a sign would not be necessary. Councilman Wright asked if we have paid to put rock there and Manager Maiorano answered no.

Councilwoman Stanley welcomed Barbara and wanted to know if DOT had been contacted about the Highway 50 guardrail. Manager Maiorano said we have sent a message and have not gotten a response yet but we will make some phone calls to find out where it stands.

Councilman Wright welcomed Barbara and said in Brunswick County they have eliminated taking any matters which are Quasi-Judicial to their Planning Board because no matter what the Planning Board says they are not sworn in so their testimony cannot be used in the actual Quasi-Judicial Hearing. Councilman Wright said in order to speed up the process for these matters he would like to see the Town do the same thing. Manager Maiorano said we have variances and conditional uses heard in the Quasi-Judicial nature and we are going to try to change that. Manager Maiorano stated we had that issue on the agenda for this month but pulled it off due to some discrepancies in Municode. Councilman Wright said things are looking good and told John and Heather they were doing a good job.

Councilwoman Bragg welcomed Barbara and thanked the Town for the paving on Sound Road. She also mentioned that two years back to back the Council has failed to recognize February as Black History Month, even when we recognize all the others. Councilwoman Bragg said it isn't that it is Black History Month, but the point is we are recognizing all the other months and we need to be consistent when doing things. Councilwoman Bragg said thank you to the Town employees and everyone is doing a great job.

Mayor Padgett said we have a lady in Town that is going to be 100 years old soon and thinks we should do a resolution declaring her birthday as Hettie Howard day in Holly Ridge. The Council was in agreement with this. Councilman Edwards said he could say a lot of good things about her.

Mayor Padgett suggested getting in touch with the family to get some background on her. Councilman Wright suggested placing it in the newspaper for her.

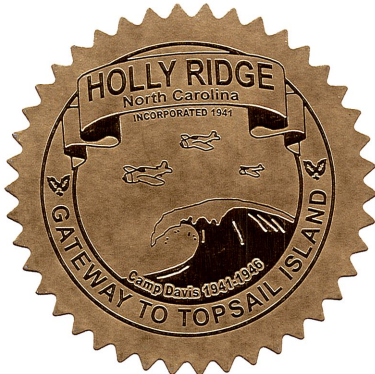
A motion was made by *Councilman Wright* and seconded by *Councilman Edwards* to prepare a resolution declaring Mrs. Hettie Howard's birthday as "Hettie Howard day in Holly Ridge". *All Agreed.*

*Announcements*

Mayor Padgett informed the Council of the Onslow County Elected Officials Meeting hosted by North Topsail Beach on Monday, March 28<sup>th</sup>, 2011 at 7:00 p.m. at the North Shore Country Club.

*Adjournment*

A motion was made by *Councilman Edwards* and seconded by *Councilman Wright* to adjourn at 8:00 p.m. *All Agreed.*



*Attest:*

  
\_\_\_\_\_  
Mayor Elmer Padgett

  
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Heather Reynolds, Town Clerk

*These minutes were recorded and prepared by Town Clerk Heather Reynolds*