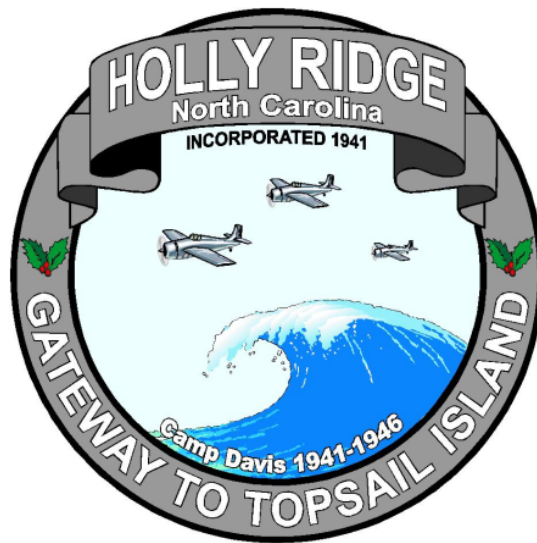


TOWN OF HOLLY RIDGE



FY 2018 – 2019 BUDGET

Adopted
June 12, 2018

Mayor Anita Dinger
Mayor Pro Tem Carolyn Stanley
Councilmember Rena Bragg
Councilmember Kelly Collins
Councilmember Pamala Hall
Councilmember Greg Hines

Carin Z. Faulkner
Town Manager

Heather Reynolds, CMC
Town Clerk

REVENUES

Line Item	Description	FY17 Approved	FY18 Approved	FY18 Actual through April 25	Adopted FY19
10-301-00-0	Property Taxes (Prior Year)	\$100,000	\$100,000	\$34,780	\$50,000
10-301-91-0	Property Taxes (Current Year)	\$1,057,575	\$1,102,650	\$1,227,483	\$1,288,904
10-301-91-1	DMV Tax			\$81,742	\$65,000
10-317-00-0	Interest on Taxes	\$18,000	\$13,000	\$11,814	\$13,000
10-329-00-0	Interest Income	\$500	\$500	\$58	\$100
10-330-00-0	Parks and Recreation	\$2,350	\$2,500	\$485	\$400
10-320-01-0	Special Events		\$2,000	\$2,065	\$2,000
10-325-00-0	Privilege Licenses			\$45	\$45
10-331-01-0	Liberty Fountain	\$1,471	\$1,500	\$650	\$500
10-335-00-0	Miscellaneous Income	\$9,500	\$2,000	\$11,101	\$9,500
10-335-01-0	ONWASA Satellite Office	\$35,000	\$35,000	\$35,000	\$35,000
10-336-00-0	NC Motor Fuel Tax	\$4,900	\$4,900	applying for	\$3,240
10-337-00-0	Utility Franchise Tax	\$110,000	\$118,000	\$99,544	\$118,000
10-338-00-0	Cable Franchise Tax	\$13,000	\$14,000	applying for	\$13,500
10-345-00-0	Local Option Sales Tax	\$547,348	\$566,505	\$557,504	\$580,775
10-347-00-0	ABC Revenue	\$26,000	\$27,000	\$21,402	\$24,000
10-349-00-0	Solid Waste Tax	\$900	\$900	\$805	\$1,000
10-351-00-0	Court Fees	\$3,000	\$3,000	\$3,718	\$3,000
10-352-00-0	Civil Citations	\$250	\$250	\$2,183	\$1,500
10-353-00-0	Homeowner Recovery	\$100	\$100	\$149	\$100
10-354-00-0	Substance Tax Proceeds		\$1,500	\$0	\$1,500
10-355-00-0	Zoning Permits	\$5,500	\$7,000	\$12,600	\$13,000
10-355-01-0	Planning Fees			\$2,385	\$2,200
10-357-00-0	Building Fee	\$117,000	\$100,000	\$131,084	\$117,000
10-358-00-0	Sale of Surplus Property	\$2,000	\$1,500	\$0	\$10,000
10-359-00-0	Solid Waste Fees	\$226,032	\$229,506	\$288,355	\$220,608
10-361-00-0	Recycling Fees	\$57,490	\$62,000	see above	\$59,304
10-367-00-0	Sales Tax Refund	\$5,000	\$6,000	\$15	\$6,000
10-400-00-0	Community Building	\$23,000	\$8,200	\$9,350	\$8,500
10-415-00-0	County Tourism Grant	\$5,000	\$5,000	\$5,000	\$5,000
	Total	\$2,370,916	\$2,414,511	\$2,539,317	\$2,652,676

EXPENDITURES

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April 25	Adopted FY19
10-410-00-0	Governing Board			\$130,729	\$194,364
10-420-00-0	Administration		\$492,785	\$266,414	\$247,122
10-510-00-0	Police Department		\$836,718	\$753,978	\$951,997
10-540-00-0	Public Buildings & Grounds			\$17,312	\$69,150
10-560-13-0	Streets			\$73,877	\$127,900
10-580-45-0	Sanitation			\$196,435	\$236,262
10-610-00-0	Public Works		\$314,313	\$259,226	\$305,235
10-620-00-0	Parks and Recreation			\$22,027	\$66,714
10-660-00-0	Finance			\$30	\$92,100
10-710-00-0	Inspections/Plannng/Zoning			\$188,567	\$254,973
10-999-00-0	Organizational Expenses		\$531,216	\$100,205	\$106,859
	Total	\$2,370,916	\$2,414,511	\$2,008,799	\$2,652,676

GOVERNING BOARD

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-410-01-0	Salaries	\$16,200	\$16,200	\$13,446	\$16,200
10-410-02-0	Social Security				\$1,239
10-410-04-0	Prof Serv Legal	\$18,000	\$18,000	\$16,995	\$18,000
10-410-04-1	Prof Serv Audit	\$10,000	\$16,400	\$16,460	\$12,950
10-410-05-0	Ads/Notices	Legal Ads for Public Notices			\$2,500
10-410-06-0	Code Services	Recodification & Yearly Charges			\$10,000
10-410-07-0	Contracted Services	\$98,075	\$100,000	\$79,647	\$115,700
10-410-08-0	Donations to Other Organizations	\$2,000	\$2,000	\$0	\$2,000
10-410-09-0	Departmental Supplies	New tablets and office phone.			\$3,825
10-410-10-0	Dues & Subscriptions	NCLM , SOG, CFCOG			\$3,200
10-410-11-0	Travel, Training, Meetings	4 Town, CFCOG, SOG			\$2,500
10-410-12-0	Consumables	For meetings and occasions.			\$4,250
10-410-12 -0	Tax Refunds	\$2,000	\$2,300	\$810	\$2,000
10-410-13-0	Elections	\$0	\$5,200	\$3,371	\$0
	Total Department Budget	\$146,275	\$160,100	\$130,729	\$194,364

ADMINISTRATION

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-420-02-0	Salaries	\$187,504	\$216,632	\$179,805	\$165,178
10-420-02-1	Longevity	\$1,003	\$1,543	\$1,542	\$1,567
10-420-02-2	Christmas Bonus	\$675	\$675	\$675	\$450
10-420-05-0	Social Security	\$14,421	\$16,742	\$13,896	\$12,636
10-420-07-0	Retirement	\$12,792	\$15,582	\$12,933	\$12,553
10-420-08-0	401K	\$5,655	\$6,566	\$5,450	\$4,955
10-420-09-0	Other Fringe Benefits--Ins	\$44,784	\$24,792	\$20,577	\$21,492
10-420-10-0	Training	\$2,000	\$4,700	\$4,422	\$5,000
10-420-11-1	Telephone	\$3,000	\$3,900	\$3,655	\$2,400
10-420-14-0	Travel & Expenses	\$1,800	\$1,000	\$1,029	\$4,650
10-420-16-0	M/R Equipment	\$10,960	\$2,100	\$1,324	\$2,000
10-420-26-0	Advertising	\$2,500	\$2,500	\$3,075	\$1,000
10-420-32-0	Office Supplies	\$5,500	\$3,850	\$3,371	\$4,500
10-420-33-0	Departmental Supplies	\$1,000	\$1,200	\$1,365	\$1,500
10-420-53-0	Dues and Subscriptions	\$3,500	\$4,000	\$4,070	\$1,250
10-420-57-0	Miscellaneous	\$15,000	\$8,670	\$8,126	\$4,250
10-420-74-0	Capital Outlay Equipment	\$0	\$10,662	\$1,100	\$1,740
	Total Department Budget	\$312,094	\$325,114	\$266,414	\$247,122

POLICE

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April 20	Adopted FY19
10-510-02-0	Salaries	\$472,242	\$480,702	\$485,073	\$505,154
10-510-02-1	Longevity	\$5,264	\$2,863	\$2,820	\$3,770
10-510-02-3	Christmas Bonus	\$1,650	\$1,650	\$1,650	\$1,650
10-510-04-0	Retiree Benefits				\$38,844
10-510-05-0	Social Security	\$37,263	\$37,379	\$31,025	\$38,644
10-510-07-0	Retirement	\$41,471	\$41,208	\$34,203	\$42,938
10-510-08-0	401K	\$39,344	\$39,089	\$32,444	\$40,412
10-510-09-0	Other Fringe Benefits--Ins	\$123,156	\$95,016	\$71,010	\$78,804
10-510-10-0	Training	\$2,825	\$1,837	\$1,468	\$1,928
10-510-11-1	Telephone	\$15,192	\$11,394	\$8,763	\$14,958
10-510-14-0	Travel & Expenses	\$1,202	\$1,260	\$717	\$6,300
10-510-16-0	M/R Equipment	\$13,502	\$14,170	\$9,340	\$12,471
10-510-17-0	M/R Auto	\$11,550	\$13,913	\$12,104	\$14,602
10-510-31-0	Auto Supplies - Fuel	\$28,680	\$18,424	\$12,962	\$18,424
10-510-33-0	Departmental Supplies	\$6,547	\$5,237	\$2,201	\$5,496
10-510-34-0	Substance Tax Expenditures		\$1,500	\$851	\$1,500
10-510-36-0	Uniforms	\$7,852	\$7,900	\$5,331	\$8,291
10-510-53-0	Dues and Subscriptions	\$300	\$300	\$176	\$2,700
10-510-57-0	Miscellaneous	\$6,881	\$5,504	\$3,725	\$5,776
10-510-74-0	Capital Outlay	\$11,052	\$8,140	\$8,140	\$64,454
10-510-84-0	Debt Service - Vehicles	\$42,200	\$21,823	\$0	\$21,000
10-510-84-1	Debt Service - Building	\$27,000	\$24,704	\$24,710	\$23,880
	Total Department Budget	\$895,173	\$834,013	\$753,978	\$951,997

PUBLIC BUILDINGS & GROUNDS

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-540-00-0	M/R Buildings and Grounds	\$8,355	\$9,155	\$4,956	\$21,000
10-540-00-1	Utilities	\$9,500	\$5,000	\$6,163	\$12,500
10-540-00-2	Cleaning Services			\$5,226	\$7,800
10-540-00-3	Cleaning Supplies	\$700	\$600	\$260	\$600
10-540-00-4	Pest Control			\$707	\$1,050
10-540-00-5	Capital Outlay			\$0	\$26,200
	Total Department Budget	\$18,555	\$14,755	\$17,312	\$69,150

STREETS - Municipal

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-560-13-0	Street Lights	\$42,055	\$51,565	\$36,464	\$62,900
10-560-14-0	Debt Service	\$68,257	\$63,729	\$37,413	\$65,000
	Total Department Budget			\$73,877	\$127,900

SANITATION

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-580-45-0	Solid Waste & Recycling Removal Co	\$220,000	\$237,120	\$196,435	\$293,316
	Total Department Budget				\$236,262

PUBLIC WORKS

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-610-02-0	Salaries	\$180,217	\$187,942	\$155,992	\$197,339
10-610-02-1	Longevity Pay	\$1,478	\$1,057	\$1,139	\$1,584
10-610-02-2	Christmas Bonus	\$750	\$750	\$750	\$750
10-610-05-0	Social Security	\$13,900	\$14,516	\$12,048	\$15,096
10-610-07-0	Retirement	\$14,909	\$14,735	\$12,230	\$14,998
10-610-08-0	401K	\$5,451	\$5,692	\$4,724	\$5,920
10-610-09-0	Other Fringe Benefits--Ins	\$44,784	\$30,990	\$25,873	\$35,820
10-610-10-0	Training	\$263	\$300	\$257	\$350
10-610-11-1	Telephone	\$2,700	\$3,024	\$2,539	\$3,300
10-610-16-0	M/R Equipment	\$5,145	\$14,600	\$12,131	\$5,320
10-610-17-0	M/R Auto	\$4,500	\$4,635	\$2,456	\$4,635
10-610-31-0	Auto Supplies	\$9,193	\$5,717	\$4,137	\$6,717
10-610-33-0	Departmental Supplies	\$5,191	\$5,350	\$1,973	\$5,665
10-610-34-0	Mosquito Control	\$1,500	\$2,100	\$1,869	\$2,100
10-610-36-0	Uniforms	\$1,623	\$2,850	\$1,841	\$2,936
10-610-57-0	Miscellaneous	\$2,625	\$2,705	\$2,029	\$2,705
10-610-74-0	Capital Outlay-Equipment		\$15,100	\$14,741	\$0
	Total Department Budget	\$297,379	\$316,413	\$259,226	\$305,235

PARKS & RECREATION

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-620-91-0	Events	\$2,500	\$5,152	\$3,051	\$8,000
10-620-91-1	Salaries				\$16,625
10-620-91-2	Parks, Grounds, Revitalization	\$15,000	\$13,030	\$3,676	\$15,000
10-620-91-3	Social Security				\$1,272
10-620-91-4	Retirement				\$1,263
10-620-91-5	401k				\$499
10-620-92-0	Dues & Subscriptions				\$75
10-620-93-0	Community Building	\$9,980	\$9,980	\$7,855	\$9,980
10-620-94-0	Liberty Fountain	\$7,500	\$7,500	\$496	\$2,500
10-620-95-0	Fireworks	\$10,000	\$10,000	\$10,000	\$11,500
	Total Department Budget	\$42,480	\$40,510	\$22,027	\$66,714

FINANCE

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-660-01-0	Salary				\$51,521
10-660-02-0	Longevity				\$0
10-660-03-0	Christmas Bonus				\$150
10-660-04-0	Social Security				\$3,941
10-660-05-0	Retirement				\$3,916
10-660-06-0	401K				\$1,546
10-660-07-0	Other Fringe Benefits--Ins				\$7,164
10-660-08-0	Contracted Services				\$15,000
10-660-09-0	Office Supplies				\$2,000
10-660-10-0	Training				\$600
10-660-11-0	Travel & Expenses				\$500
10-660-12-0	Dues & Subscriptions				\$3,600
10-660-13-0	Telephone				\$455
10-660-14-0	Miscellaneous				\$508
10-660-15-0	Bank Service Charges	\$1,200	\$500	\$30	\$1,200
	Total Departmental Budget				\$92,100

INSPECTIONS/PLANNING/ZONING

Description	Line Item #	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-710-02-0	Salaries	\$131,605	\$141,513	\$117,456	\$129,279
10-710-02-1	Longevity Pay	\$1,539	\$2,469	\$2,447	\$604
10-710-02-2	Christmas Bonus	\$450	\$450	\$450	\$450
10-710-05-0	Social Security	\$10,186	\$11,049	\$7,403	\$9,890
10-710-07-0	Retirement	\$10,237	\$11,889	\$7,966	\$9,825
10-710-08-0	401K	\$3,994	\$4,333	\$2,903	\$3,878
10-710-09-0	Other Fringe Benefits--Ins	\$33,588	\$18,594	\$14,875	\$21,492
10-710-10-0	Training	\$3,545	\$2,304	\$1,191	\$3,000
10-710-11-1	Telephone	\$1,900	\$1,368	\$817	\$2,300
10-710-14-0	Travel & Expense	\$1,745	\$1,225	\$732	\$4,000
10-710-16-0	M/R Equipment	\$4,419	\$2,200	\$1,400	\$2,310
10-710-17-0	M/R Auto	\$2,000	\$2,000	\$271	\$2,100
10-710-31-0	Auto Supplies	\$2,200	\$2,200	\$1,003	\$2,310
10-710-33-0	Department Supplies	\$5,000	\$5,750	\$4,347	\$7,750
10-710-36-0	Uniforms	\$1,250	\$1,250	\$881	\$1,250
10-710-45-0	Planning and Zoning Contract	\$0	\$30,000	\$24,063	\$30,000
10-710-53-0	Dues & Subscriptions	\$635	\$635	\$261	\$635
10-710-57-0	Miscellaneous	\$250	\$250	\$101	\$250
10-710-58-0	Capital Outlay				\$23,650
	Total Department Budget	\$214,543	\$239,479	\$188,567	\$254,973

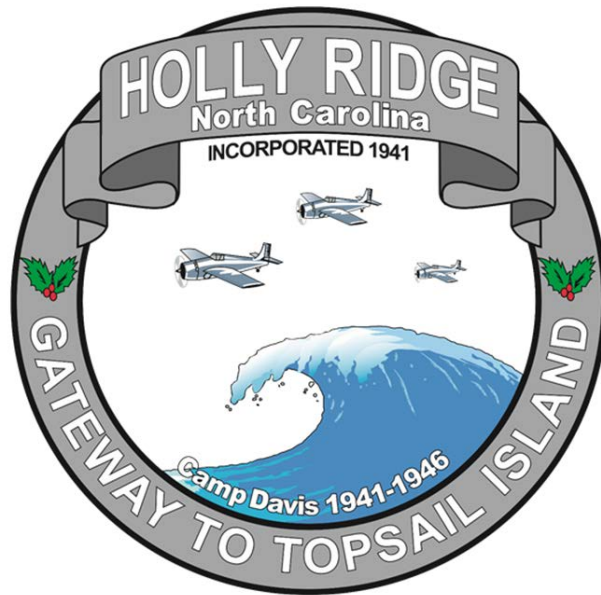
ORGANIZATIONAL EXPENSES

Line Item #	Description	FY17 Approved	FY18 Approved	FY18 Actual through April	Adopted FY19
10-999-01-0	Insurance & Bonds	\$40,000	\$56,000	\$45,320	\$50,000
10-999-02-0	Contracted Services	\$23,540	\$45,271	\$51,949	\$37,400
10-999-03-0	Website				\$4,234
10-999-04-0	Postage	\$3,200	\$2,300	\$2,148	\$3,000
10-999-05-0	Unemployment Insurance	\$3,000	\$3,000	\$788	\$3,000
10-999-06-0	Economic Development Grant				\$9,225
	Total Department Budget	\$69,740	\$106,571	\$100,205	\$106,859

POWELL BILL FUND
STREETS - State Aid

Line Item #	Description	FY18 Approved	FY18 Actual through April 20	Adopted FY19
11-570-01-0	Surveys & Engineering	\$0	\$0	\$15,000
11-570-02-0	Salaries	\$10,000	\$2,688	\$0
11-570-03-0	Equipment	\$0	\$0	\$55,000
11-570-18-0	M/R Streets	\$126,986	\$11,841	\$108,510
	Total Fund Budget	\$136,986	\$14,529	\$178,509

**TOWN OF HOLLY RIDGE
FY 2018-2019
FEE SCHEDULE**



HOLLY RIDGE FEE SCHEDULE 2018 – 2019

GENERAL FEE SCHEDULE	
Paper Copy of Ordinance	\$25.00
CD of Ordinance	\$15.00
Re-inspection Fee	\$50.00
Tech Fee	\$10.00
Fax	\$1.00 per page
Notary	\$5.00 per signature
Civil Citations	\$25.00 - \$500.00
Crash Report	\$5.00 per report
Police Report	\$5.00 per report unless victim is making the request
Fingerprints	\$10.00 for one card \$20.00 for two cards \$30.00 for three or more cards
Black & White Copy	\$0.25 per page
Color Copy	\$1.00 per page
Returned Check Fee	\$25.00 Each

SOLID WASTE CHARGES	
Garbage per cart, per month	\$12.00
Recycling per cart, per month	\$3.50

CODE ENFORCEMENT	
Lot Clearing & Mowing	Contractor Costs
Nuisance Abatement	Contractor Costs

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

Park Fees

Registration Fees	Out of Town	In Town	With Lights
Leagues: (3 months) <ul style="list-style-type: none"> - Softball Team / Baseball Team - Volleyball Team - Soccer Team - Football Team 	\$325.00 \$175.00 \$220.00 \$325.00	\$325.00 \$175.00 \$220.00 \$325.00	\$375.00
Rental Fees: <ul style="list-style-type: none"> - Bathroom Picnic Pavilion (3 hrs) - Inman Picnic Pavilion (3 hrs) - Each Additional Hour - Special Permit Fee (in conjunction with a reservation to arrange for tents, multiple pig cookers, amusements such as moonwalk, dunking booth etc., or special requests - Athletic Fields (3 hrs) - Each additional Hour - Ballfield with Electricity (per Hour) 	\$20.00 \$30.00 \$5.00 \$10.00 \$20.00 \$7.00 \$24.00	\$15.00 \$22.50 \$3.75 \$10.00 \$20.00 \$7.00 \$22.00	
<i>Hours of Operation: Parks Close 11:00pm Weekdays and 12:00 Midnight on Weekends</i>			
Athletic Fields (day) Refundable Deposit/Concession Stand (day) Refundable Deposit/Concession Stand (4 hrs) Electricity/Restroom/Concession (4 hrs) Restroom/Concession (Day) Tournament Fees for Field/Restroom/Concessions (Day)	\$50.00 \$100.00 \$60.00 \$60.00 \$100.00 \$100.00	\$50.00 \$100.00 \$60.00 \$60.00 \$100.00 \$100.00	
50% Discount of Rental Price – Non-Profits – Athletic Fields & Electricity	Bonafide non-profit organizations with a tax exempt number are able to receive a 50% discount on the actual rental fee of the athletic fields and electricity. Must show proof of tax exempt status.		

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

Facilities Rentals

Deposit required at the time of reservation	\$100.00
Use of the entire building for a full day 8am-11pm	\$300.00
Use of entire building per hour	\$50.00 per hour
Use of the Conference Meeting Room per hour	\$25.00 per hour
Decorating the day prior to the event	\$85.00 (3 hour maximum)
50% Discount of Rental Price – Residents	Residents of the Town of Holly Ridge are able to receive a 50% discount on the actual rental fee of the Community Center. Must show proof of being a resident. Example: current tax bill or current utility bill.
50% Discount of Rental Price – Organizations	Bonafide non-profit organizations with a tax exempt number with the exceptions of an extra ordinary event such as a natural disaster, food drive, or hurricane relief with Council's approval for an extra ordinary event. Must have proof of tax exempt number.

MISCELLANEOUS PARKS AND RECREATION FEES

Food Vendor*	\$100.00 per space
Arts & Crafts/Retail*	\$50.00 per space
Amusements	\$200.00 per space, per event
Instructor Fees	80%/20% split for all classes offered at the Community Center. The Town of Holly Ridge Parks & Recreation will retain 20% of class revenue with the remaining 80% going directly to the instructor.

*No subletting of vendor spaces.

HOLLY RIDGE FEE SCHEDULE 2018 – 2019
Building Inspections

RESIDENTIAL	
Minimum Building Permit	\$65.00
Building	\$0.14 per square foot
Docks and Piers	\$65.00 + \$0.14 per square foot
Bulkhead/Seawall/Retaining Walls	\$65.00 + \$0.14 per square foot
Deck	\$65.00 + \$0.14 per square foot
Swimming Pool	\$65.00
Moved House	\$250.00 with \$500 bond
Modular	\$65.00 + \$0.20 per square foot
Singlewide	\$200.00
Doublewide	\$250.00
Triplewide	\$300.00
Electrical	\$0.08 per square foot
Minimum Electrical	\$65.00
Electrical Change Out	\$65.00 + \$15.00 per panel
Mechanical	\$0.08 per heated square foot
Minimum Mechanical	\$65.00
Mechanical Change Out	\$65.00 per unit
Gas Piping	\$65.00 + \$20.00 per appliance
Minimum Plumbing	\$65.00 + \$10.00 per fixture
Temporary Service Pole	\$65.00
Insulation	\$65.00
Demolition	\$130.00
Minimum Housing Inspection	\$65.00
Plan Review	\$35.00
Special Inspection	\$25.00 per ¼ hour
Tech Fee	\$10.00

****DOUBLE PERMIT FEES WILL BE CHARGED FOR WORK DONE WITHOUT A PERMIT****

HOLLY RIDGE FEE SCHEDULE 2018 – 2019
Building Inspections

COMMERCIAL	
Minimum Building Permit	\$100.00
Building	\$0.17 per square foot
Docks and Piers	\$100.00 + \$0.17 per square foot
Bulkhead/Seawall/Retaining Walls	\$100.00 + \$0.17 per square foot
Swimming Pool	\$100
Modular	\$100.00 + \$0.22 per square foot
Construction Trailer	\$100.00
Electrical	\$0.08 per square foot
Minimum Electrical	\$100.00
Electrical Change Out	\$100.00 + \$15.00 per panel
Mechanical	\$0.08 per square foot
Minimum Mechanical	\$100.00
Mechanical Change Out	\$100.00 per unit
Gas Piping	\$100.00 + 20.00 per appliance
Minimum Plumbing	\$100.00 + \$10.00 per fixture
Temporary Service Pole	\$100.00
Insulation	\$100.00
Demolition	\$200.00
Refrigeration	\$100.00 1 st ton + \$20.00 each additional ton
Occupancy Inspection	\$100.00
Cooking Hood Type I	\$200.00
Cooking Hood Type II	\$100.00
Fuel Tanks	\$100.00 per tank
Plan Review	\$75.00
Special Inspection	\$25.00 per ¼ hour
Tech Fee	\$10.00

****DOUBLE PERMIT FEES WILL BE CHARGED FOR WORK DONE WITHOUT A PERMIT****

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

CAMPSITES AND RV PARKS	
Electrical	\$100.00 + \$10.00 per campsite
Plumbing	\$100.00 + \$10.00 per campsite

SIGNS	
On Premise Sign	\$60.00
Attached Sign	\$60.00
Off Premise Sign (32 Square Feet or Less)	\$200.00
Off Premise Sign (64 Square Feet)	\$500.00

PLANNING AND ZONING FEES	
Zoning Permit Residential	\$60.00
Zoning Permit Commercial	\$80.00
Ordinance Text Amendments	\$300.00
Interpretations/Appeals	\$300.00
Rezoning	\$300.00
Conditional Use	\$300.00
Variance Request	\$300.00
Annexation Request	\$300.00

SUBDIVISIONS	
Exempt Plat Review	\$50.00
Major Sketch Plan	\$300.00
Major Preliminary Plat	\$300.00
Major Final Plat	\$200.00
Minor Preliminary Plat	\$250.00
Minor Final Plat	\$200.00
Rural Subdivision	\$250.00

CELL TOWERS	
Tower Applications and Permits	\$500.00
Collection Antenna	\$300.00

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

FIRE INSPECTION	
Less than 5,000 square feet	\$50.00
Up to 10,000 square feet	\$50.00
More than 10,000 square feet	\$150.00
Sprinkler System	\$125.00 + \$2.00 per sprinkler head
Fire Pump	\$100.00
Fire Alarm	\$100.00
ALE (Alcohol License)	\$100.00
Fireworks (Sale/Display)	\$100.00
Tents greater than 700 square feet	\$50.00
Fixed Fire Suppression Hood	\$200.00
Fuel Tank	\$100.00 per tank
Assisted Living/Group Home	\$100.00 new / \$50.00 annual
Foster Care/Family Care/Daycare	\$50.00

OPERATIONAL PERMITS	
Amusement Buildings	\$60.00
Carnivals and Fairs	\$60.00
Combustible Dust Producing Operations	\$60.00
Covered Mall Buildings	\$60.00
Exhibits and Trade Shows	\$60.00
Explosives*	\$100.00
Flammable and Combustible Liquids	\$60.00
Fumigation and Thermal Insecticidal Fogging	\$60.00
Hazardous Materials	\$60.00
Liquid or Gas Fueled Vehicles	\$60.00
Equipment in Assembly Buildings	\$60.00
Private Fire Hydrants	\$60.00
Pyrotechnic Materials	\$60.00
Spraying or Dipping	\$60.00
Temporary Membrane Structures	\$60.00
Temporary Use Permit	\$60.00

*EXCEPTION – FIREWORKS ALLOWED BY NCGS 14-414

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

REFUND POLICY	
After 6 Months	No Refund
Before 6 Months	Refundable on buildings and trade permits by approval only
Non-Refundable Fees	Zoning, Planning, Tech Fee and Homeowner Recovery

ANNUAL INSPECTIONS	
Level I	\$35.00
Level II	\$45.00
Level III	\$55.00

***Annual Inspections are done on real estate offices, convenience stores, mini storages, garages, etc.**

QUARTERLY (EVERY 3 MOS) INSPECTIONS	
Level II	\$45.00/quarter
Level III	\$55.00/quarter

***Quarterly Inspections are done on rest homes, day cares, high hazard buildings, etc.**

RE-INSPECTION FEES	
First Re-Inspection – Within 30 days	No charge if in compliance or \$25.00 plus \$10.00 for each violation
Second Inspection – Within 30 days	No charge if in compliance or \$25.00 plus \$10.00 for each violation
Third Inspection – Within 30 days	Citation of \$100.00 per day for each day not in compliance

