



Town of HOLLY RIDGE

PO Box 145 * Holly Ridge, NC 28445 * Phone (910) 329-7081 * Fax (910) 329-1593

HOLLY RIDGE TOWN COUNCIL REGULAR MONTHLY MEETING March 14th, 2017

Mayor Dingler called the Regular Monthly Meeting of the Holly Ridge Town Council to order at 7:00 pm at the Holly Ridge Town Hall. Council members present were Mayor Pro-Tem Bragg, Councilman Hines; Councilman Lang; Councilwoman Hall, and Councilwoman Stanley. Also present were Town Clerk, Heather Reynolds; Attorney Chuck Kitchen; and Deputy Clerk Tracy Martin. Manager Joe Pierce was absent due to illness.

Invocation and Pledge

Mayor Pro-Tem Bragg gave the Invocation and Mayor Dingler led the Pledge of Allegiance.

Adoption of Minutes

A motion was made by **Mayor Pro-Tem Bragg** and seconded by **Councilman Lang** to adopt the Special Meeting Minutes held on February 8th, 2017 (Goals Workshop Meeting); Regular Meeting Minutes held on February 14th, 2017; Closed Session Minutes held on February 14th, 2017 and Special Meeting held on February 21st, 2017 (Chapter 7). **All Agreed.**

Adoption of Agenda

Mayor Dingler stated there is an addition to the Agenda. We will be adding 9F Call for a Public Hearing to amend Zoning Ordinance to add Conditional Zoning.

A motion was made by **Councilman Lang** and seconded by **Councilwoman Stanley** to adopt the Agenda as amended. **All Agreed.**

Persons Wishing to Address the Council

There were none.

Presentation of Award to the Retired Chief of Police-John Maiorano

Mayor Dingler presented the Long Leaf Pine Award to Retired Chief John Maiorano for the dedicated years of service he gave the Town of Holly Ridge.

ONWASA Report

Councilman Hines stated the Summerhouse project is scheduled for turn on next week. He also stated the next ONWASA meeting will be held at the Jacksonville City Hall on Thursday, March 16th, 2017 at 6:00 p.m.

Report of Released Tax Refunds for January 2017

There were none.

Public Hearings

Public Hearing for the Possible Satellite Annexation, Rezoning Request from R-15 to R-15 PUD and site plan approval of Parcel Number 018318 located off of Highway 17 North to be held on March 14th, 2017.

A motion was made by *Mayor Pro-Tem Bragg* and seconded by *Councilwoman Hall* to continue the Public Hearing for the Rezone until April 11th, 2017 at 7:00 p.m. *All Agreed.*

A motion was made by *Councilwoman Hall* and seconded by *Councilman Lang* to continue the Public Hearing for the Annexation until April 11th, 2017. *All Agreed.*

Old Business

Possible Adoption of an Ordinance Amending Chapter 7-Zoning of the Code of Ordinances

Mayor Dingler said the Town has been reviewing Chapter 7 for the last couple of months and there was a Public Hearing held in December of 2016. Mayor Dingler stated Chapter 7 has been reviewed and is now ready for adoption.

Councilman Hines asked a question about Cell Towers under the table of uses. He said it is permitted under Commercial, Special Use, Neighborhood Business, Light Industrial and Special Use. He said he has a concern with this because it can change the landscape drastically. Larry Willaford, Planning and Zoning Director said there are several types of cell towers.

Attorney Kitchen said there is a new kind of cell tower that is now being put up. They are being put up every 50 yards. He said he is going to CLE next week and cell towers are the subject they will be speaking about.

Councilman Hines stated he would like to have this changed to SS (special use with supplemented regulation) instead of PS (permitted with supplemented regulation).

A motion was made by *Councilman Lang* and seconded by *Councilwoman Stanley* to adopt Chapter 7 with the change of cell towers from PS to SS. *All Agreed.*

Possible Adoption of an Ordinance Amending Chapter 14-Solid Waste of the Code of Ordinance

Mayor Dingler said this has been through all of the processes and we are just waiting on a motion to adopt Chapter 14.

A motion was made by *Councilman Lang* and seconded by *Councilwoman Hall* to adopt Chapter 14-Solid Waste of the Code of Ordinances. *All Agreed*

New Business

Review and Possible Approval of the Contract for the 4th of July Fireworks

Mayor Dingler stated every year the Town has a huge fireworks display for the 4th of July and we have a budget set for \$10,000.00 for the fireworks. She said we are using the same company. She said the approval of this amount must be made to make sure all funds are appropriated in the fiscal year of 2016-2017 for the payment. Councilman Hines asked if we applied for the tourism grant and Town Clerk, Heather Reynolds said yes we did and it was due by the 10th and they have received our application.

A motion was made by *Councilwoman Stanley* and seconded by *Councilwoman Hall* to approve the contract in the amount of \$10,000.00 for the 4th of July fireworks. *All Agreed.*

Call for a Public Hearing to Possibly Adopt the Town of Holly Ridge Comprehensive Growth Plan

Mayor Dingler said we started the Comprehensive Growth Plan a few years back. She said the person that was working on this became sick and it was never completed. We have sent it to the COG to review and the COG has sent it back to us. She said the Planning Board/Board of Adjustments has also reviewed it and this is now ready for approval.

A motion was made by *Councilwoman Stanley* and seconded by *Mayor Pro-Tem Bragg* to call for a Public Hearing on the possibility of adoption of the Holly Ridge Comprehensive Growth Plan. *All Agreed.*

Call for a Public Hearing on the Request from Courtney Stephenson for the Possible Rezoning of Parcel Number 023161 from R-15 to Commercial located at 404 & 408 North Green Street

Councilwoman Stanley asked where this is located and Mayor Dingler stated it is the duplex behind the Trade Gas Center.

A motion was made by *Mayor Pro-Tem Bragg* and seconded by *Councilman Lang* to call for a Public Hearing for the Possible Rezoning of Parcel Number 023161 from R-15 to Commercial located at 404 & 408 North Green Street. *All Agreed.*

Call for a Public Hearing on the Request from Blue Skies Landing & Inn for the Possible Rezoning of Parcel Number 055360 from R-15 to Neighborhood Business located at 325 Sound Road

Mayor Dingler stated the purpose of the rezone is to allow for sleeping lodge and restaurant in the same building.

A motion was made by *Councilwoman Stanley* and seconded by *Councilman Lang* to call for a Public Hearing for Parcel Number 055360 from R-15 to Neighborhood Business. *All Agreed.*

Worker's Compensation Signature Ratification

Heather Reynolds, Town Clerk stated each year the Town has to file a worker's compensation audit and for the physical year 2013-2014 the Public Works Department was classified as the wrong department type so their salaries were omitted from the audit. This resulted in the Town not submitting enough money for workers comp. She said the balance was \$19,259.96 and the Town only paid \$11,703.83 so that left a balance due of \$7,556.13. She said if we make an over payment for this year's audit, it will cover the shortfall and does not affect the budget.

Councilman Hines asked if the Town got fined or penalized for this. Heather stated the Town did not. He said he could not image the Town not getting fined and would like to make sure that the Town did not get penalized and let him know. Heather stated she knew Betsy Brothers; Finance Director worked really hard on the current one and addressed all of the issues and cleared everything up. She said the Town now has safe guards so this will not happen again. She said the Town Manager has requested that it come to him before it is submitted. Heather stated the one that was messed up was submitted without the Town Manager reviewing it. Councilman Hines asked if the most current reporting was good and Heather stated yes, this is the one that Betsy submitted.

Call for a Public Hearing to amend Zoning Ordinance to add Conditional Zoning

Mayor Dingler asked Larry Willaford, Planning and Zoning Director to come up and speak about this and explain why we need to call for a public hearing.

Larry Willford stated PUD regulations come under this subdivision Ordinance. He said you must have this information in Chapter 7 of our Town's Ordinances. He said there is nothing referring to a PUD in Chapter 7 and we need to amend this so the right language can be added to Chapter 7. Mayor Dingler stated this conditional zoning covers the PUD issue and once it is submitted in Chapter 7 the Planning Board/Board of Adjustment will review it and then it will come to the Town Council in April for adoption.

A motion was made by *Councilman Lang* and seconded by *Mayor-Pro-Tem Hines* to call for a Public Hearing to amend the Zoning Ordinance to add Conditional Zoning. *All Agreed.*

Town Manager Comments

Heather Reynolds, Town Clerk gave the following report:

Parks and Recreation Update:

- Distributed sign-up sheets for Parks and Rec to local businesses
- Over 80 Vendors have been contacted inviting them to the 4th of July Liberty Fest and Close to 50 have requested a packet
- Met with members of the board of the Surf City Summer Market, Holly Ridge could be a summer market location
- Upcoming meeting with LuAnn Bryan from NC Division of Parks and Rec to go over upcoming grants that me be a good fit for the Town
- Local dance instructor will be using the Community Center for her recitals in June
- Possible Summer camps with the dance instructor

Public Works Department Update:

- Installed concrete curbs for handicap ramps at Town Hall
- Pulled weeds for the four corners Highway 17 and US 50
- Scraped edges of roads in Holly Hills
- Assisted with the brick sign installation at Liberty Fountain
- Cleaned out the ditch line on Borroughs Road
- Removal of Town Banners for repair
- Repaired collapsed culvert pipe on North Green Street
- Completion of 24 standard work orders

Inspections and Zoning Department Update:

- 103 Total open new permits, 65 new residential total
- 2/14-2/13 14 permits were issued with 6 being residential

Police Update:

- Medicine drop April 29th, 2017

- DWI Checkpoint resulted in 1 DWI Impaired
- 10 Drug charges, misc traffic

Town Council Comments

Councilwoman Hall stated she would like to remind everyone of the Friends of the Fire Department Golf Tournament fundraiser which will be held April 7th, 2017 at North Shore Country Club. She said they still are in need of players and volunteers.

Councilman Hines said there will be an ONWASA meeting Thursday, March 16th, 2017 at 6:00 p.m. in the Jacksonville City Hall.

Mayor Pro-Tem Bragg thanked the Town Manager for contacting Duke Energy for the installation of the streetlights in the area. She thanked everyone for coming to the meeting and encouraged them to keep attending the meetings. She thanked all of the departments within the Town Hall for the job they are doing.

Councilman Lang thanked all of the residents for coming to the meeting and he thanked all of the staff as well for the job they are doing.

Councilwoman Stanley gave a special thank you to the Public Works Department for their help on the sign at the Liberty Fountain. She said she was still selling bricks for the Fountain. She thanked all of the staff for the work they are doing.

Councilman Hines asked the Attorney to update everyone on the Neighborhoods of Holly Ridge streets.

Attorney Kitchen stated it was his understanding the consent order was entered in the courts. He said once the three sink holes are fixed, the Town has agreed within 30 days to accept those streets. He said his understanding is all three sink holes have been filled in and we are waiting on asphalt. He said one of the sink holes turned out to be an ONWASA issue and ONWASA has gone in and made repairs. Attorney Kitchen stated with any luck at all the Town will be able to take over the streets in April.

Mayor Dingler gave the following Announcements:

- Planning Board/Board of Adjustment Meeting-Tuesday, March 28th, 2017 at 6:30 p.m. in the Council Chambers.
- Quarterly Open Town Hall Meeting-Tuesday, April 4th, 2017 beginning at 6:30 p.m. at the Holly Ridge Community Center.
- Easter egg Hunt-Saturday, April 15th, 2017 in the Holly Ridge Municipal Park.

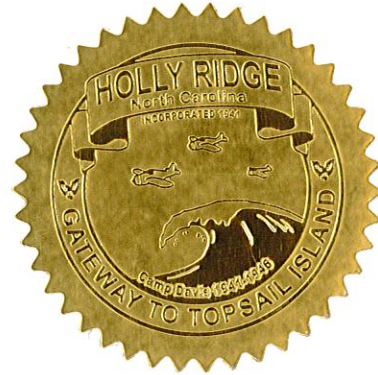
Closed Session

None

Adjournment

A motion was made by *Councilman Hines* and seconded by *Councilman Lang* to adjourn at 7:47 p.m. *All Agreed.*

Attest:



Anita Dingler

Anita Dingler, Mayor

Heather Reynolds

Heather Reynolds, CMC, Town Clerk

These minutes were recorded and prepared by Town Clerk, Heather Reynolds.