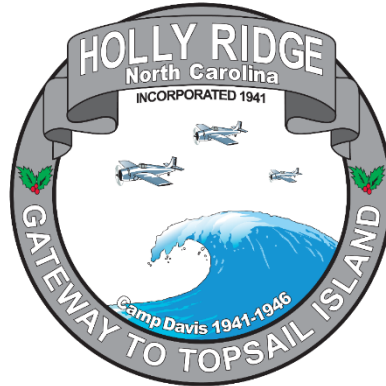

TOWN *of* HOLLY RIDGE



Approved Facilities Rental and General Fee Schedule

Fiscal Year 2017-2018



PARK FEES AND CHARGES SCHEDULE 2017 – 2018

Registration Fees	Out of Town	In Town	With Lights
Leagues: (3 months)			
- Softball Team / Baseball Team	325.00	325.00	375.00
- Volleyball Team	175.00	175.00	
- Soccer Team	220.00	220.00	
- Football Team	325.00	325.00	
Rental Fees:			
- Bathroom Picnic Pavilion (3 hours)	20.00	15.00	
- Inman Picnic Pavilion (3 hours)	30.00	22.50	
- Each Additional Hour	5.00	3.75	
- Special Permit Fee (in conjunction with a reservation to arrange for tents, multiple pig cookers, amusements such as moonwalk, dunking booth etc., or special requests	10.00	10.00	
- Athletic Fields (3 hours)	20.00	20.00	
- Each additional Hour	7.00	7.00	
- Ballfield with Electricity (per hour)	24.00	22.00	
Hours of Operation in Accordance with Town's Minor Curfew: 11:00pm Weekdays and 12:00 Midnight on Weekends			
Athletic Fields (day)	50.00	50.00	
Refundable Deposit/Concession Stand (day)	100.00	100.00	
Refundable Deposit/Concession Stand (4 hrs)	60.00	60.00	
Electricity/Restroom/Concession (4 hours)	60.00	60.00	
Restroom/Concession (Day)	100.00	100.00	
Tournament Fees for Field/Restroom/Concessions (Day)	100.00	100.00	
50% Discount of Rental Price – Non-Profits – Athletic Fields & Electricity	Bona fide non-profit organizations with a tax-exempt number are permitted to receive a 50% discount on the actual rental fee of the athletic fields and electricity. Must show proof of tax exempt status.		

FACILITIES RENTALS 2017 – 2018

Deposit required at the time of reservation	100.00
Use of the entire building for a full day 8am-11pm	300.00
Use of entire building per hour	50.00 per hour
Use of the Conference Meeting Room per hour	25.00 per hour
Decorating the day prior to the event	85.00 (3-hour maximum)
50% Discount of Rental Price – Residents	Residents of the Town of Holly Ridge are permitted to receive a 50% discount on the actual rental fee of the Community Center. Must show proof of being a resident. Example: current tax bill or current utility bill.
50% Discount of Rental Price – Organizations	Bona fide non-profit organizations with a tax-exempt number with the exceptions of an extra ordinary event such as a natural disaster, food drive, or hurricane relief with Council's approval for an extra ordinary event. Must have proof of tax exempt number.

MISCELLANEOUS PARKS AND RECREATION FEES

Food Vendor	100.00 per space
Food Vendor w/ Electricity	150.00 per space
Arts & Crafts/Retail	25.00 per space
Arts & Crafts/Retail w/ Electricity for outdoor events	75.00 per space
Amusements	200.00 per space, per event
Amusements w/ Electricity	250.00 per space, per event
Instructor Fees	80%/20% split for all classes offered at the Community Center. The Town of Holly Ridge Parks & Recreation will retain 20% of class revenue with the remaining 80% going directly to the instructor.

HOLLY RIDGE FEE SCHEDULE 2017-2018

RESIDENTIAL

Minimum Building Permit	65.00
Building	.14 per square foot
Docks and Piers	.14 per square foot
Bulkhead/Seawall/Retaining Walls	.14 per square foot
Swimming Pool	65.00 + .05 per square foot of pool
Moved House	250.00
Modular	.20 per square foot
Singlewide	150.00
Doublewide	200.00
Triple wide	250.00
Electrical	.08 per square foot
Electrical Stand Alone	65.00
Electrical Change Out	65.00
Mechanical	.08 per heated square foot
Mechanical Stand Alone	65.00
Mechanical Change Out	65.00
Mechanical Duct Work	65.00
Gas Piping	45.00
Plumbing Minimum	65.00
Plumbing	1 bath – 60.00 1.5 bath – 65.00 2 bath – 70.00 2.5 bath – 75.00 3 bath – 80.00 3.5 bath – 85.00
Each additional bath after 3.5	15.00
Plumbing Stand Alone (Sewer and Water Connection)	65.00 65.00
Temporary Service Pole (New Construction Only)	65.00
Insulation	65.00
Demolition Permit	100.00
Minimum Housing Inspection	65.00
Engineered Plan Review	35.00
Special Inspection	25.00 per ¼ hour
Driveway Permit (Town Roads)	50.00

COMMERCIAL

Minimum Building Permit	80.00
Building	.12 per square foot
Docks and Piers	.12 per square foot
Bulkhead/Seawall/Retaining Walls	.12 per square foot
Swimming Pool	100 + .05 per square foot of pool
Modular (Sales Office, Classroom)	.20 per square foot
Construction Trailer	80.00
Electrical	.07 per square foot
Electrical Stand Alone	80.00
Electrical Change Out	80.00
Mechanical	.07 per heated square foot
Mechanical Stand Alone	80.00
Mechanical Change Out	80.00
Mechanical Duct Work	80.00
Fuel Piping	100.00 + 20.00 per appliance
Plumbing	10.00 per fixture
Plumbing Stand Alone (Water and Sewer Connection)	80.00
Insulation	80.00
Demolition Permit	125.00
Refrigeration	65.00
Occupancy Inspection	80.00
Temporary Service Pole	75.00
Cooking Hood	100.00
Fuel Tanks (Adding, Removing, Altering)	100.00 per tank
Engineered Plan Review	75.00
Special Inspection	\$25.00 per ¼ hour

CAMPSITES AND RV PARKS

Electrical	10.00 per campsite
Plumbing	10.00 per campsite

SIGNS

On Premise Sign	60.00
Off Premise Sign (32 Square Feet or Less)	200.00
Off Premise Sign (64 Square Feet)	500.00
Political Sign (Fee refunded if ALL signs removed)	25.00

PLANNING AND ZONING FEES

Zoning Permit Residential	60.00
Zoning Permit Commercial	80.00
Ordinance Text Amendments	200.00
Interpretations/Appeals	200.00
Rezoning	300.00
Conditional Use	300.00
Variance Request	250.00
Annexation Request	200.00
Buffer Waiver	250.00

SUBDIVISIONS

Major Sketch Plan*	250.00
Major Preliminary Plat*	250.00
Major Final Plat	150.00
Minor Preliminary Plat*	225.00
Minor Final Plat	150.00
Rural Subdivision	225.00

***Fees may vary depending on how submitted.**

CELL TOWERS

Tower Applications and Permits	500.00
Collection Antenna	300.00

MISCELLANEOUS

Paper Copy of Ordinance	25.00
CD of Ordinance	15.00
Re-inspection Fee	50.00
Tech Fee	10.00
Fax	1.00 per page
Notary	5.00 per signature
Crash Report	5.00 per report
Police Report	5.00 per report unless requested by victim
Fingerprints	10.00 for one card 20.00 for two or more cards
Black & White Copy	0.25 per page
Color Copy	1.00 per page
Returned Check Fee	25.00 Each

SOLID WASTE CHARGES

Garbage per cart, per month	15.19
Recycling per cart, per month	4.13

CODE ENFORCEMENT

Lot Clearing & Mowing	Contractor Costs + 200.00 Administrative Fee
Nuisance Abatement	Contractor Costs + 100.00 Administrative Fee

REFUND POLICY

After 6 Months	No Refund
Before 6 Months	Refundable on buildings and trade permits by approval only
Non-Refundable Fees	Zoning, Planning, Tech Fee and Homeowner Recovery
Starting Work Without Permits	Double fee charge on buildings and trade permits

NEW CONSTRUCTION PLAN REVIEW

Plan Review less than \$30,000	50.00 per hour
Plan Review more than \$30,000	125.00 per hour

Effective July 1, 2017

**FIRE CODE ENFORCEMENT FOR NEW CONSTRUCTION
COMMERCIAL ONLY
FISCAL YEAR 2017-2018**

FIRE INSPECTION

Less than 5,000 square feet	50.00
Up to 10,000 square feet	50.00
More than 10,000 square feet	150.00
Sprinkler System	.06 per square foot
Fire Pump	50.00
Fire Alarm	50.00
ALE (Alcohol License)	50.00
Occupancy Inspection	50.00
Fireworks (Sale/Display)	50.00
Tents greater than 700 square feet	25.00
Fixed Fire Suppression (Hood)	50.00
Fuel Tank (Each Tank) (Adding, Removing, Altering)	50.00
Foster Care, Family Care, Group Homes, Home Daycare, Home Schools	50.00

OPERATIONAL PERMITS

AMUSEMENT BUILDINGS	60.00
CARNIVALS AND FAIRS	45.00
COMBUSTIBLE DUST-PRODUCING OPERATOINS	60.00
COVERED MALL BUILDINGS	45.00
EXHIBITS AND TRADE SHOWS	45.00
EXPLOSIVES *EXCEPTION – FIREWORKS ALLOWED BY NCGS 14-414	100.00
FLAMMABLE AND COMBUSTIBLE LIQUIDS	60.00
FUMIGATION AND THERMAL INSECTICIDAL FOGGING	45.00
HAZARDOUS MATERIALS	60.00
LIQUID – OR GAS-FUELED VEHICLES OR EQUIPMENT IN ASSEMBLY BUILDINGS	45.00
PRIVATE FIRE HYDRANTS *FEE ONLY APPLIES IF WORK IS DONE BEFORE PERMIT IS ISSUED	45.00*
PYROTECHNICE SPECIAL EFFECTS MATERIAL	60.00
SPRAYING OR DIPPING	60.00
TEMPORARY MEMBRANE STRUCTURES, TENTS, AND CANOPIES	45.00

EXISTING PERIODIC INSPECTIONS (ANNUALLY)

Level I	35.00
Level II	45.00
Level III	55.00

***Annual Inspections are done on real estate offices, convenience stores, mini storages, garages, etc.**

QUARTERLY (EVERY 3 MOS)

Level II	45.00/quarter
Level III	55.00/quarter

***Quarterly Inspections are done on rest homes, day cares, high hazard buildings, etc.**

RE-INSPECTION FEES

First Re-Inspection – Within 30 days	No charge if in compliance or 25.00 plus 10.00 for each violation
Second Inspection – Within 30 days	No charge if in compliance or 25.00 plus 10.00 for each violation
Third Inspection – Within 30 days	Citation of 100.00 per day for each day not in compliance

Effective July 1, 2017