



Town of HOLLY RIDGE

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HOLLY RIDGE TOWN COUNCIL REGULAR MONTHLY MEETING July 14th, 2015

Mayor Dingler called the Regular Monthly Meeting of the Holly Ridge Town Council to order at 7:05 p.m. at the Holly Ridge Town Hall. Council members present were Mayor Pro-Tem Hines; Councilwoman Hill; Councilman Lang and Councilwoman Stanley. Also present were Town Manager, Joe Pierce; Town Clerk, Heather Reynolds; Deputy Clerk, Tracy Martin; and Attorney Chuck Kitchen. Councilwoman Bragg was unable to attend.

Invocation and Pledge

Mayor Pro-Tem Hines gave the Invocation and Mayor Dingler led the Pledge of Allegiance.

Adoption of Minutes

A motion was made by *Councilwoman Stanley* and seconded by *Councilman Lang* to adopt the Minutes of the Regular Meeting held on June 9th, 2015 and the Closed Session held on June 9th, 2015 as presented. *All Agreed.*

Adoption of Agenda

Remove item 10. B

A motion was made by *Mayor Pro-Tem Hines* and seconded by *Councilwoman Stanley* to adopt the Agenda as amended. *All Agreed.*

Persons Wishing to Address the Council

Kelly Collins – 437 Belvedere Drive – read several items from the Town's website under services which stated that several times a year the Town offers two to three debris pick-ups which includes storm debris, white goods, which includes appliances only and then one household item pick-up which includes old furniture. She stated under street lights it states the Town maintains the service order for street lights within the Town, so the citizens do not have to report issues to the electric company, the form is below. Kelly's first issue involved debris

pick-up. She noticed a 20% increase for trash services in the Town starting the first of July 2015. She spoke with Pink Trash out of Wilmington and if the Town solely contracted with them for the 430 homes located in the Neighborhood of Holly Ridge they offered them a contract a dollar less than what the Town is charging now. She stated she has never seen the services for the pick-ups listed on the website in the five years she has lived here. Kelly wanted to know why she is paying 20% more for services that she is not getting. She looked at the solid Waste Management plan and it said the dates for the service times would be announced by the newsletters released by the Town. She went back and looked on the website and the newsletters are not on the website and have not been for the last two years. She stated she would like for the Council to consider either scheduling the services or consider the services not being provided. On the point of streetlights there are several streetlights in the Hampton section which includes Hampton Way, Porch swing Way and several other streets which do not have streetlights. Kelly stated they contacted Progress Energy and they were told the Town is refusing to pay a \$520 installation fee for the streetlights.

Mayor Dingler stated the Town Manager would look into this situation and get back to everyone within the next month. Manager Pierce stated there was a discrepancy in regards to the charge and he signed an order for the street lights, so this problem is resolved. He stated there should be a total of eight lights going up.

Mayor Pro-Tem Hines stated he thought Kelly had mentioned another trash contractor coming into the Town but he did not think that our contract would allow us to have another contractor to come into the Town. Mrs. Collins stated there is an opt out clause in the ordinance for the residents, however the opt out clause comes with a fee for the residents. Her concern is if the trash pick-up was properly negotiated, could we have levered that into a better cost since there are other providers that are offering a lower cost. Mayor Pro-Tem Hines stated he thought anyone could submit a bid for their services to the Town.

Parks and Recreation Report

Manager Pierce stated the 4th of July went very well.

Liberty Fountain Committee Report

Councilwoman Stanley gave the following report about the progress of the Committee:

- Meeting with Men and Ladies Auxiliary VFW and the Kiwanis Club,
- Pender Pines offered to donate plants and trees
- Lowes Home Improvement willing to sale any parts at their cost
- Holly Ridge Auto Sales gave a donation of \$50.00
- Dr. Martin gave a donation of \$100.00
- Jones Funeral Home gave a donation of \$200.00
- Sold all 50 dozen donuts the Committee had at the July 4th event.
- Total cash from July 4th event was approximately \$273.00.

Mayor Pro-Tem Hines stated the Town Council needs to know the property size so they can approve it. He stated Councilwoman Stanley should look at the property beside the Police Department as a place to put the Liberty Fountain. He stated that he would like to see the site plan if there is one and what it is going to look like. Councilwoman Stanley stated she had looked into the site beside the Police Department, but due to the cost of having to break up the concrete and smoothing out the property the committee decided they would like to still have the fountain behind the Community Building at the park. She stated she had talked with Town Manager Pierce and he has a friend who is an engineer who might draw up an official site plan. She stated the Liberty Fountain Committee has approved the site where the fountain will be located. Mayor Pro-Tem Hines also stated the Council needs to know how much it will cost to maintain the fountain. Councilwoman Stanley stated she would check into this matter. Councilwoman Stanley said the amount that is needed right now for this project is \$19,505.40 but this does not include the actual fountain, plumbing and electrical supplies that they might need and the paving as well. She stated she has spoken with Shannon Grimes with Merit Pottery of Elizabeth Town and the size of the fountain the committee is looking at is right at \$1000.00. She stated the committee would just add the \$1000.00 to the total of \$19,505.40.

ONWASA Report

Mayor Pro-Tem Hines gave the following report:

- Mayor Pro-Tem Hines stated the lines to Summerhouse have been completed but there are two membranes that have to go into it. He stated hopefully in the next two months it will be up and running. He stated ONWASA has done some testing on some land that they own on Highway 50 and the outcome has been great. It looks like it may increase the water flow which is good for the whole county. He stated the Northwest Plant is up and running just fine. He stated he hopes Summerhouse will be up and running hopefully by the end of the year.

Report of Released Tax Refunds for June 2015

The following the tax releases need to be approved by the Town Council for the month of June:

- A refund for Ryan Thompson in the amount of \$172.77.
- A refund for Joseph Chek in the amount of \$123.09.

A motion was made by ***Councilman Lang*** and seconded by ***Councilwoman Stanley*** to approve the tax releases as presented. ***All Agreed.***

Public Hearing

Old Business

Update on Street Repair Proposal for Department of Transportation for the Intersection of N. Hines Street and Highway 50

Manager Pierce met with both engineers to discuss the project cost and Mr. Vause with DOT stated the Town's financial responsibility was reduced from \$15,000 to \$7000.00. Mr. Eckert stated the project will start around August 17th, 2015.

New Business

Possible Adoption of Resolution to Allow Town Manager to Dispose of Personal Property

Attorney Kitchen stated there is already a provision in the code of ordinance. You cannot change by a Resolution and it has to be done by ordinance. He stated this will amend two of the questions. He stated there is an error in the code of ordinance which is 11.1. This should be 11-1. The amount now is \$500.00 and the change would be \$30,000.00. Mayor Dingler stated there is another typo error which states person property and it should be personal property. Attorney Kitchen stated he just copied this ordinance and he is sorry for the errors.

Councilwoman Hill asked what the purpose of increasing the amount to \$30,000.00. Manager Pierce said we have a grill and two fryers that are for sale. He stated the cost of these items exceeded \$500.00 and this amount is over the amount that the Town Manager could approve. Manager Pierce also stated this would also be an issue if we decided to surplus any vehicles that might come up for sale.

Mayor Pro-Tem Hines asked if this gives the Town Manager the authority to decide what is surplus and he is able to sell it. Mayor Pro-Tem Hines said he did not agree with this decision, he thinks it should be the decision of the Town Council to sell any items and then the Town Council pushes it to the Manager to carry on with the sale of the items.

Attorney Kitchen stated currently in the ordinance, it provides that either the Town Council or the Town Manager can declare property surplus. Then if the item is more than \$500.00 it has to come before the Town Council. Attorney Kitchen said the question is do we want to stay at \$500.00 or another amount. Mayor Pro-Tem Hines stated the amount is not the issue, but getting the Town Council's approval is the issue.

A motion was made by ***Councilwoman Hill*** to make the changes as indicated by the Attorney but leave the amount not to exceed \$500.00

Councilman Lang stated section 11-2 states the Town Manager or the Town Council may declare surplus for less than \$30,000.00. Attorney Kitchen stated what has been requested by someone is to increase the amount from \$500.00 and the change is simply the money. If this is all that is needed than the Attorney will make the changes to the Ordinance and bring it back for everyone to see.

Councilwoman Hill asked if she could change her motion to include any surplus. She wanted to change the \$500.00 to any dollar amount. Attorney Kitchen stated he hated to change any ordinance without it being in front of him. He asked exactly what changes the Town Council would like to change. Mayor Pro-Tem Hines stated he would like to have the amount at zero dollars.

Mayor Pro-Tem Hines asked if we could go ahead and sale the fryers and grills tonight. He said there are some people who would like to buy these items.

Mayor Dingler stated the dollar amount could be taken out of the ordinance along with the other changes.

Mayor Dingler said we need to rescind the dollar amount.

A motion was made by *Councilman Lang* and seconded by *Mayor Pro-Tem Hines* to table this item until the August Agenda. *All Agreed.*

A motion was made by *Mayor Pro-Tem Hines* and seconded by *Councilman Lang* to suspend the rules and add the sale of the grills and fryers as item 10-B. *All Agreed.*

A motion was made by *Mayor Pro-Tem Hines* and seconded by *Councilwoman Stanley* to authorize the Town Manager to sell the grill and fryer no less than \$500.00 for the grill and \$100.00 each for the fryers at a private sale. *All Agreed.*

Police Department Comments

Lieutenant Whaley stated the next DWI checkpoint will be held on August 22nd, 2015.

Fire Department Comments

Fireman Turner Rogers gave the following report:

- The department just conducted the ISO Inspection.
- ISO Results should be available within 120 days.

Town Manager Comments

Manager Pierce stated Street Improvement Plan was gone over with Public Works Director Mike McFann to cover what he had proposed in March. There are two outstanding items and they are in the process of repairs.

Mayor Pro-Tem Hines asked about videotaping the meetings. Manager Pierce stated he has an idea but he has not narrowed down where to purchase it. The idea is to have several cameras set up in the Council Chambers. He has spoken with a couple of Town Managers

and they have a dedicated computer and they download the video and it then is posted on YouTube. He said he was in the process of finding the best price.

Council Concerns

Councilman Lang thanked all of the residents that showed up for the meeting. He thanked the staff for a job well done on the 4th of July. He thanked the Liberty Fountain Committee for all of their hard work.

Councilwoman Stanley thanked everyone for coming out to the meeting. She thanked the Fire Department for all of their hard work pertaining to the ISO. She thanked the staff for all of their help with the Liberty Fountain.

Councilwoman Hill stated she had a citizen contact her and they have never seen a Police Officer patrol on Mardella Way.

Mayor Pro-Tem Hines said to Councilwoman Stanley that he hoped she did not think he was being negative with what she is doing pertaining to the Liberty Fountain. He said he appreciated all that she is doing. Mayor Pro-Tem Hines stated Kelly Collins has had some issues with the website and he hoped the website was operating correctly. He asked the staff to please look into this and if there are some problems to please fix them. Mayor Pro-Tem Hines asked Manager Pierce to comment on the position with the Maintenance Department.

Manager Pierce stated one of the Maintenance Department employees has submitted his resignation. He said his last day is July 27th. He stated Shawn Norris will be going to another Town to work. Councilwoman Hill asked if the Town Manager conducts exit interviews. Manager Pierce stated yes there would be an exit interview.

Mayor Pro-Tem Hines stated Shawn has been an outstanding employee for the Town and he will be missed. He stated the Maintenance Department has a lot on them right now and losing Shawn just adds to the stress of the department.

Councilwoman Stanley thanked the Town Council for the beautiful flowers they sent her while she was out for a while.

Announcements

Mayor Dingler gave the following Announcements:

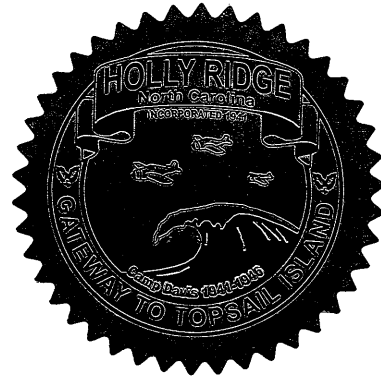
- Four Town Meeting Hosted by N. Topsail Beach-Thursday, July 16th, 2015 at 6:30 P.M. at North Shore Country Club
- Special Meeting-Tuesday, July 21st, 2015 in Council Chambers at 6:00 P.M.
- Site Readiness Program Presentation for Camp Davis Industrial Park-Onslow County Government Center July 23rd, 2015 from 8:30 A.M. 10:30 A.M.
- Planning Board/Board of Adjustment-July 28th, 2015- in Council Chambers at 6:30 P.M.
- Liberty Fountain Meeting August 6th, 2015-in the Community Center at 6:00 P.M.


Closed Session

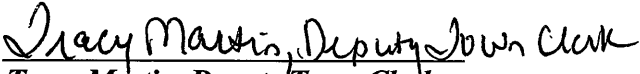
Adjournment

A motion was made by *Mayor Pro-Tem Hines* and seconded by *Councilman Lang* to adjourn at 7:55 p.m. *All Agreed.*

Attest:




Anita Dingler, Mayor


Tracy Martin, Deputy Town Clerk

*These minutes were recorded and prepared by Town Clerk, Heather Reynolds and
Deputy Town Clerk, Tracy Martin*