



# Town of HOLLY RIDGE

PO Box 145 \* Holly Ridge, NC 28445 \* Phone (910) 329-7081 \* Fax (910) 329-1593

## HOLLY RIDGE TOWN COUNCIL REGULAR MONTHLY MEETING March 11<sup>th</sup>, 2014

Mayor Dingler called the Regular monthly Meeting of the Holly Ridge Town Council to order at 7:00 pm. at the Holly Ridge Town Hall. Council members present were Mayor Pro-Tem Hines, Councilwoman Stanley, Councilwoman Bragg, Councilman Lang, and Councilman Helms. Also present were Manager Maiorano, Town Clerk, Heather Reynolds; Finance Officer, Susan Prather and Attorney Kitchen.

### Invocation and Pledge

Mayor Pro-Tem Hines gave the Invocation and Mayor Dingler led the Pledge of Allegiance.

### Adoption of Minutes

Mayor Dingler stated there was an amendment to the Special Meeting Minutes held on February 24<sup>th</sup>, 2014 pertaining to the Pledge changing from Mayor Padgett to Mayor Dingler.

A motion was made by *Councilwoman Stanley* and seconded by **Councilwoman Bragg** to adopt the minutes of the Regular Meeting held on January 14<sup>th</sup>, 2014, the Closed Session held on January 14<sup>th</sup>, 2014 and the Special Meeting held on February 24<sup>th</sup>, 2014 (as amended). *All Agreed.*

### Adoption of Agenda

A motion was made by *Councilman Helms* and seconded by *Councilman Lang* to adopt the Agenda as presented. *All Agreed.*

### Persons Wishing to Address the Council

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***Donald Clinger – 154 Humphrey Blvd, Richlands*** – Mr. Clinger stated he is with the Military Order of the Purple Heart which is a organization of combat wounded veterans. He stated their agenda is to have every county, city, and Town in the State of North Carolina to recognize those that were wounded in combat. He stated he requested that Holly Ridge issue a Proclamation to declare Holly Ridge a Purple Heart Community. Mr. Clinger thanked the Council for their time and it is an honor to receive the Proclamation.

Jennifer Borkowski – 147 Bayshore Drive, Sneads Ferry – Mrs. Borkowski stated she wanted to thank the Council on behalf of herself and the whole MS community for declaring March as MS awareness month. She stated she started an awareness mission called The Little Orange Slipper in order to raise awareness and this is her first Proclamation to have granted.

Peter Jones – 116 Timberlane, Aurora, OH – Mr. Jones stated he owns property on Old Folkstone Road and he is here tonight due to the notice from the Town about the Public Hearing.

Mayor Dingler asked Mr. Jones if he could please hold his comments until the Public Hearing and she would place his name on that sign-in sheet.

***Presentation of the Proclamation Honoring the Military Order of the Purple Heart***

Mayor Dingler began reading the Proclamation, but could not continue because the cause is close to her heart.

Manager Maiorano continued reading the Proclamation Honoring the Military Order of the Purple Heart. Mayor Dingler presented the Proclamation to Mr. Donald Clinger.

***Presentation of the Proclamation Declaring February 2014 as Black History Month***

Councilman Helms read the Proclamation Declaring February 2014 as Black History Month.

***Presentation of a the Proclamation Declaring March 2014 as Multiple Sclerosis Awareness Month***

Mayor Dingler read the Proclamation Declaring March 2014 as Multiple Sclerosis Awareness Month and presented the Proclamation to Mrs. Jennifer Borkowski.

Mayor Pro-Tem Hines stated the Proclamation for Black History Month was done in February but the Town Council did not hold a meeting.

**Parks and Recreation Report**

Manager Maiorano stated the Annual Easter Egg Hunt is scheduled for April 19<sup>th</sup>, 2014 at 11:00 AM in the Municipal Park. He also said the July 4<sup>th</sup> preparations are underway and staff will be holding their first meeting this week.

**ONWASA Report**

Mayor Pro-Tem Hines gave the following report:

- The bids are out for the Rehabilitation Project at the Summerhouse Plant and the board should accept a bid at the May meeting.
- ONWASA is in the planning stage for the line to Holly Ridge and the line should be coming along soon.
- ONWASA's budget session starts soon.

**Public Hearings**

**Request from Fose Properties, LLC for the Possible Rezoning of Parcel Number 747-13.54 from Onslow County R-15 to Holly Ridge R-15 located off of Old Folkstone Road and Penny Lane**

A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilman Lang** to enter into a Public Hearing. **All Agreed.**

Peter Jones – 116 Timberlane, Aurora, OH (owns property on Old Folkstone)– Mr. Jones stated he is here tonight to ask two questions which are who and why. He stated as long as it does not have a direct impact to his land; he has no concerns at all.

Mayor Dingler stated the property is located on Penny Lane and there are specific parcels in questions, which would not be his parcel.

Manager Maiorano explained on the map the location of this parcel and further explained the parcel in question is an add-on to an existing project. He also stated the Town does not force annexations anymore and they are not allowed in North Carolina any longer and this project would not affect his property.

Mayor Pro-Tem Hines stated this was a voluntary annexation by the developer of the property.

A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilman Lang** to return to Regular Session. **All Agreed.**

A motion was made by *Mayor Pro-Tem Hines* and seconded by *Councilman Helms* to approve the rezoning of parcel number 747-13.54 from Onslow County R-15 to Holly Ridge R-15 and adopt the following consistency statement "The rezoning of this property is consistent with our current Land Use Plan". *All Agreed.*

**Old Business**

**New Business**

**Possible Approval of Contract to Audit Accounts**

Manager Maiorano stated there is an amendment to the brief and he clarified this audit contract is for the year 2014/15. Manager Maiorano said Larry Carpenter has been with the Town for a few years and has presented the Town with a contract for this year. He also stated that Mr. Carpenter discussed with the Town that his fee would increase in small increments and this contract shows an increase of two hundred dollars, which is very acceptable with a total of \$6500.00 and staff has recommended approval of the contract.

A motion was made by *Councilman Lang* and seconded by *Councilwoman Bragg* to award the contract for auditing accounts to Larry Carpenter, CPA, PA for the Fiscal Year 2014/15. *All Agreed.*

**Discussion and Possible Adoption of a Resolution Delegating Authority to the Town Manager to Approve Tax Refunds in the Amount of \$100.00 or less**

Manager Maiorano said as the Town experiences more and more military coming into this area – we see a lot more military pay their taxes and then finding out thereafter they are exempt. Manager Maiorano stated the Town is seeing more requests for refunds than ever before as required by the Tax Officer. Manager Maiorano said if the refunds are less than one hundred dollars, the Town needs to have a Resolution to authorize the Town Manager to release these funds and it becomes a matter of routine. He stated if the refund is over one hundred dollars then the refund must be held until the next Town Council Meeting.

Councilwoman Stanley asked if this is mostly military families. Manager Maiorano stated yes but sometimes there are other reasons for refunds as well.

Councilman Helms asked if there is a collection of refunds that are over one hundred dollars; the refunds would be brought in front of the Town Council and then they are refunded. Manager Maiorano stated yes. Councilman Helms asked if there would be a report of the refunds issued that are less than one hundred dollars presented to the Town Council. Manager Maiorano stated yes and the refunds are required to be recorded into the Minutes.

A motion was made by **Councilman Lang** and seconded by **Councilwoman Stanley** to adopt the Resolution Authorizing the Town Manager to Determine Requests for Release or Refund of Tax of Less than One Hundred Dollars. **All Agreed.**

**Closed Session**

Mayor Dingler stated this Closed Session is for the purpose of Acquisition of Real Property per General Statute 143-318.11 (a) (5). The property is located at 303 Sound Road, is owned by Wendy Guthrie and the use is for future municipal purposes and also for the Purpose of Personnel per General Statute 143-318.11 (a) (6).

A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilwoman Stanley** to enter into Closed Session for the purposes of Acquisition of Real Property per General Statute 143-318.11 (a) (5) and for the purpose of personnel per General Statute 143-318.11 (a) (6). **All Agreed.**

*Mayor Dingler called for a recess at 7:57 p.m. following the Closed Session.*  
*Mayor Dingler called the meeting back to order at 8:07 p.m.*

Mayor Dingler asked if there was any action from Closed Session.

A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilwoman Stanley** to proceed with the purchase of 303 Sound Road for the prices of \$45,000 that does not include any other associated fees, only the purchase of the property. **All Agreed.**

Mayor Dingler stated the Town Council will be discussing a position restructuring of the Maintenance Department to keep four positions including a superintendent, supervisor, and two laborers.

A motion was made by **Mayor Pro-Tem Hines** and seconded by **Councilman Lang** to proceed with the restructuring of the Maintenance Department to include a superintendent and the additional three personnel to remain. Voting was as follows: **Councilwoman Bragg – no, Councilman Lang – yes, Councilwoman Stanley – yes, Councilman Helms – yes, and Mayor Pro-Tem Hines – yes. Motion Carried.**

Councilwoman Bragg stated she voted no because she has additional questions that have not been answered.

Manager Maiorano stated on the land acquisition brief there was a fund balance appropriation of \$37,870 and wanted to have that included in the motion should the Town move forward with the completion of the sale.

A motion was made by *Mayor Pro-Tem Hines* and seconded by *Councilwoman Stanley* to make a fund balance appropriation of \$37,870 if needed to cover the purchase of the property. *All Agreed.*

### **Police Department Comments**

Sergeant Whaley gave the following report:

- Sergeant Whaley introduced Vickie Morrison as being back with the Department following Margaret's departure.
- The Medicine Drop will be held on the 22<sup>nd</sup> at the Fire Department and this is open to the public to bring unused medicines to be disposed of properly.
- The Checkpoint held on the 28<sup>th</sup> included three impaired drivers, two subjects with outstanding warrants, and miscellaneous traffic charges. The next checkpoint will be held in June.
- The department's annual training has been completed
- The new 800 MHZ radios are in and being used by the department

### **Fire Department Comments**

Jim Simione gave the following report:

- The Fire Department has been doing a lot of work for the ISO including painting the fire hydrants and plans to begin hose testing when the weather is warmer.
- Currently preparing everything for the ISO.

Councilman Helms asked if there is a date set for the ISO or is it totally dependent on the State Office. Mr. Simione stated they are looking at June or July for them to be in the area because the inspector will be in the area doing five inspections in Onslow County. Mayor Pro-Tem Hines asked if they would be doing the Town district or the County district. Mr. Simione stated the County District. Mayor Pro-Tem Hines asked if the inspector would not be doing the Town district. Mr. Simione stated the inspector will be doing both for their department because both are due.

### **Town Manager Comments**

Manager Maiorano stated the Town has talked in the past about street closures and there are four streets in Town and three of them look pretty easy to close and one will be a little harder. Manager Maiorano said the information will be given to the Town Council for next month's meeting.

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Manager Maiorano mentioned there are two people needed from the ETJ for the Planning Board and one member needed for the Fireman's Relief Fund.

Manager Maiorano stated Dennis Albright was laterally transferred to the Inspections Department and Barbara Lynch was recently sworn as a Zoning Officer to help assist Larry.

Attorney Kitchen stated the case against Pearl Valley, LLC has been calendared for preliminary injunction and motions for the trial calendar sometime during the week of April 28<sup>th</sup>. Attorney Kitchen explained after this proceeding would be discovery, mediation, and a final trial.

### **Council Concerns**

Mayor Pro-Tem Hines stated most of his concerns would be addressed during the Retreat. He also mentioned the delinquent taxes published by the County.

Councilman Helms stated he noticed there is activity South of Town and wanted to know if that was the new development. Manager Maiorano stated yes and the project is moving forward very rapidly. Larry stated the project consists of 60 townhomes and the land is under development.

Councilwoman Stanley wanted to encourage people to join the committee for the Liberty Fountain. Manager Maiorano stated the meeting could be planned if there are enough members. Councilwoman Stanley stated she would like to get it started.

Councilwoman Bragg asked which Councilmembers are on the committee. Councilwoman Stanley stated herself and Mayor Dingler. Mayor Dingler stated she would not be able to sit on this committee. Councilwoman Stanley asked Councilwoman Bragg if she would like to be on the committee and Councilwoman Bragg stated yes.

Councilman Lang thanked everyone for coming out tonight and stated he likes the repair work on Sanders Street.

Councilwoman Bragg wanted to thank everyone for working hard for the betterment of the Town of Holly Ridge and stated we have a great Town and great people. She also thanked the Town staff and everyone who came tonight.

Councilman Helms asked about the status of the grading and paving. Manager Maiorano stated they are just finishing up with the job and the final walk-thru was completed today.

Mayor Pro-Tem Hines stated the bank that is coming to Town is facing some regulatory delays and are hoping to be open in May. He also stated Mr. Rollins at Gulfstream is working really hard to get something over there as well.

### **Announcements**

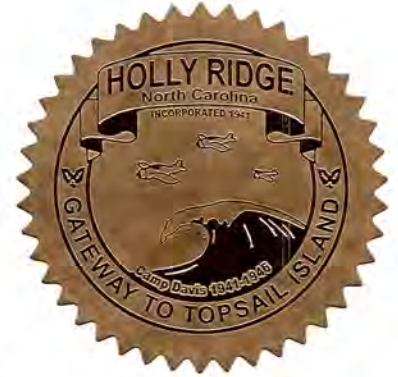
**Mayor Dingler gave the following announcements:**

- Operation Medicine Drop – Saturday, March 22<sup>nd</sup>, 2014 at the Holly Ridge Fire Department
- Planning Board Meeting – Tuesday, March 25<sup>th</sup>, 2014 at 6:30 PM
- Town Council Retreat – Saturday, March 29<sup>th</sup>, 2014 at 8:00 AM in the Community Center

**Adjournment**

A motion was made by *Mayor Pro-Tem Hines* and seconded by *Councilwoman Stanley* to adjourn at 8:30 p.m. *All Agreed.*

*Attest:*



  
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*Anita Dingler, Mayor*

  
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*Heather Reynolds, Town Clerk*

*These minutes were recorded and prepared by Town Clerk Heather Reynolds.*