

Town of HOLLY RIDGE



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HOLLY RIDGE TOWN COUNCIL REGULAR MONTHLY MEETING April 10th, 2012

Mayor Padgett called the Regular monthly Meeting of the Holly Ridge Town Council to order at 7:02 pm. at the Holly Ridge Town Hall. Council members present were Mayor Pro-Tem Edwards, Councilwoman Stanley, and Councilman Wright. Also present were Manager Maiorano, and Town Clerk, Heather Reynolds. Councilman Hines and Councilwoman Dingler were not able to attend.

Invocation and Pledge

Councilwoman Stanley gave the Invocation and Mayor Padgett led the Pledge of Allegiance.

Adoption of Minutes

A motion was made by **Councilwoman Stanley** and seconded by **Councilman Wright** to adopt the minutes of the Regular Monthly Meeting held on March 13th, 2012; the Closed Session Minutes of March 13th, 2012; and the Special Meeting Minutes held on March 14th, 2012. **All Agreed.**

Adoption of Agenda

A motion was made by **Mayor Pro-Tem Edwards** and seconded by **Councilwoman Stanley** to adopt the Agenda as presented. **All Agreed.**

Presentation by Coastal Federation Concerning a Grant for Morris Landing

Mike Giles with Coastal Federation was present to explain the grant application and answer any questions the Council may have.

Mike Giles explained the need for a restroom on the property of Morris Landing because the area is open to the public and a lot of improvements have been made such as the pier. Mr. Giles explained the restroom would be environmentally friendly and require no water because it would be a composting toilet. He went on to explain people go there to enjoy oystering, clamming,

swimming, and outdoor environmental education and the needs for a restroom are growing. What Mr. Giles is proposing is for the Town to apply for a 2012 CAMA Access Grant to help build a restroom in the area and Coastal Federation would write the grant and handle all of the paperwork. Mr. Giles stated the Town would be responsible for a 25% match, which can be cash or a 12.5% in services and 12.5% in cash. Mr. Giles explained services can be the administrative services, maintenance services, and the inspectors helping to build the structure. Mr. Giles said he is asking the Town to approve the grant and approve \$8,000 in the upcoming budget for this project and meet the other 12.5% of the match with services. Mr. Giles said the compost has to be emptied about 2-4 times a year with a cost of around \$300.00 - \$400.00 each time.

Mayor Pro-Tem Edwards asked Mr. Giles if the toilet would be ADA – Mr. Giles stated yes, everything with the grant has to be ADA. Mayor Pro-Tem Edwards was concerned with possible storm damage to the structure and Mr. Giles responded that the building will be made of concrete and stucco and will also have an acceptable wind rating of 150 MPH. Mayor Pro-Tem Edwards agreed there is a need for a restroom at Morris Landing, but is worried about problems with vandals and wanted to know how easy it will be for the structure to be vandalized. Mr. Giles stated everything inside the structure will be stainless steel, there will be no mirror, and Coastal Federation will look into having washable paint that graffiti won't possibly stick to. Councilwoman Stanley asked who is going to be responsible for paying for the compost to be emptied 2-4 times a year. Mr. Giles said the town or Coastal Federation could possibly contribute to this cost. Councilwoman Stanley asked if the building would have insurance. Mr. Giles stated Coastal Federation will cover the building with adequate insurance. Councilwoman Stanley asked who would be paying for supplies. Mr. Giles stated Coastal Federation will pay for the supplies.

A motion was made by ***Councilman Wright*** and seconded by ***Mayor Pro-Tem Edwards*** to approve the grant application from Coastal Federation. ***All Agreed.***

Persons Wishing to Address the Council

There were none.

Parks and Recreation Report

Manager Maiorano said there was a great turn out for the Easter Egg Hunt at the park with between 100 and 120 kids showing up. He said the next big event we have is July 4th and the Town will start having meetings concerning that goal.

ONWASA Report

Manager Maiorano read the following update prepared by Councilman Hines:

After the merger of collections and distribution work sections they now have four work areas within the county that were created 18 months ago and ONWASA feels the response time to

breaks and other problems have improved, along with answering service orders. Before the merge it would take six weeks or more to install a typical tap, now a tap is being completed in less than two weeks. More preventative maintenance is now being able to be done also due to the merger. Matthew Hypes has been assigned the duties of Interim Engineering Director after Rod Butler left. He has hit the ground running on projects that have been on hold. The engineering firm of McKim and Creed will be determining what will be needed to bring Summerhouse on line. A meeting of the stakeholders in the area is still being planned and the last meeting was held here in the Town Hall. The regular ONWASA board meeting is April 19th, 2012 at 6:00 p.m. in the Jacksonville City Hall.

Public Hearing

There were none.

Old Business

Special Inspections Information

Manager Maiorano stated this information was needed following the public hearing held last month pertaining to the ordinances. He said this is very specifically for firewalls and the fee is broken down into increments of quarter hours at a rate of \$25.00 per quarter. Manager Maiorano said this also deals with trusses as well and there is a lot of work and time from the inspectors involved including the pre-inspection.

A motion was made by **Councilwoman Stanley** and seconded by **Councilman Wright** to accept the fee schedule for special inspections. **All Agreed.**

New Business

Appointment of George Lang and Cindy Throne to the Planning Board for a Term of Four Years

A motion was made by **Councilman Wright** and seconded by **Councilwoman Stanley** to appoint George Lang and Cindy Throne to the Planning Board for a term of four years. **All Agreed.**

Mayor Padgett administered the Oath of Office to Mr. Lang and Mrs. Throne.

Discussion of Setting a Date and Time for Budget Workshop #1

Manager Maiorano suggested discussing this at the Retreat that is scheduled for this Saturday due to the absence of two members of the Council and remove this item from the agenda.

Discussion of Police Vehicles

Major Bryant stated the Police Department is down another vehicle due to a transmission problem in the 2007 Crown Victoria that has around 70,000 or 80,000 miles on it and it is currently being repaired. Major Bryant said there are two vehicles that were involved in the accident that need to be replaced. Mayor Padgett asked how much insurance was paying on the two vehicles. Manager Maiorano stated the insurance was paying \$33,167. Manager Maiorano went on to say that each vehicle will cost the town approximately \$28,000 and one full car will be paid for with insurance which will leave around \$5,000 to the good towards another vehicle. Manager Maiorano stated the Town would be taking on more debt for the second vehicle but the town received a really great payoff on the insurance for the vehicles considering what year the vehicles were. Manager Maiorano asked for the Council to replace the two vehicles and the third vehicle is having the transmission fixed. Manager Maiorano stated he is asking for around \$30,000 to purchase two new police vehicles. Mayor Pro-Tem Edwards asked how much the Town's insurance is going to go up following the accident. Karen stated the insurance is not going to go up due to the accident. Manager Maiorano added that the Town rarely uses the insurance. Manager Maiorano said the Town could possibly be in the next budget year before a payment is needed.

Mayor Pro-Tem Edwards asked what measurements have been taken to prevent another accident. Manager Maiorano said what the Police Department has done is undergone an education program on pursuit driving and emergency driving.

A motion was made by *Councilwoman Stanley* to spend about \$30,000 that is needed to purchase the new cars.

Mayor Pro-Tem Edwards asked if that was for now or wait until the next budget.

Councilwoman Stanley said it would be in the next budget. Manager Maiorano said if the cars come in, staff will make sure that the payment is not due until next fiscal year.

Councilwoman Stanley stated if the cars come in before the new budget year and we have the money in the fund balance to transfer the money – she makes a motion to pay for them and not have a payment.

Manager Maiorano stated there are two choices – we can make the transfer or fund the purchase through the bank and if we make the transfer there would be no additional debt.

Councilman Wright asked Karen how the fund balance is right now. Karen said the way it looks now is the fund balance has not been touched and the town is operating right on target. Councilman Wright asked if this \$30,000 would hurt the fund balance and Karen responded she didn't think so. Mayor Padgett said if we have the money, the town should go ahead and pay for the car and not have the payment.

Councilwoman Stanley revised her motion as follows: to spend about \$30,000 that is needed to purchase the new cars and if the cars come in before the new budget year and we have the money in the fund balance to transfer the money – then pay for the cars and not have a payment.

Motion was seconded by Councilman Wright. All Agreed.

Fireman's Relief Fund Nominations

Mayor Padgett stated there were two nominations for the Fireman's Relief Fund and they are George Lang and Doug Turner.

Mayor Padgett entertained a motion to appoint George Lang and Doug Turner to the Fireman's Relief Fund Board.

A motion was made by *Councilman Wright* and seconded by *Councilwoman Stanley* to appoint Doug Turner and George Lang to the Fireman's Relief Fund, with Doug Turner serving a two year term and George Lang to serve a one year term. *All Agreed.*

Holly Ridge E-Watch Program

Manager Maiorano said Mayor Pro-Tem Edwards approached him regarding Surf City's E-Watch program, and suggested we implement a program like theirs. Manager Maiorano stated there was a meeting held between the police departments and we now have an E-Watch program. Manager Maiorano said the program is ready to use and will be tied into the new website. Mayor Pro-Tem Edwards said he thinks the program will be great for the community.

Resolution in Support of the Town of North Topsail Beach New River Inlet Channel Realignment Project

Manager Maiorano said there isn't a problem with the Resolution, but there is concern with the cover letter because in the second paragraph it states "the Town has requested that Onslow County support their portion financially by returning those tourist taxes that they collect exclusively from our Town. With our proposal there would be no tax increase for Onslow County residents." Manager Maiorano said to the Council he doesn't know if we could so boldly make that claim if we were asking for a resolution, because we cannot say what Onslow County is going to do or not do with their taxes. Manager Maiorano said he isn't sure if asking the County to return 2.5 million dollars to North Topsail Beach is something the Town wants to support. Manager Maiorano suggested asking North Topsail Beach to re-write the cover letter and not support the resolution at this time because we shouldn't set a precedent on the County giving back tourist dollars and the cover letter is attached to the resolution.

Mayor Pro-Tem Edwards said he didn't feel he could support that. Councilman Wright said it is a shame the letter is worded that way because the inlet needs to be dredged and re-located.

Manager Maiorano stated he will contact North Topsail Beach tomorrow and speak to their Town Manager. Councilman Wright asked Manager Maiorano to indicate to North Topsail Beach that the town is in support of the project just not the wording.

A motion was made by *Mayor Pro-Tem Edwards* and seconded by *Councilwoman Stanley* to table this item until they change some of the words. *All Agreed.*

Police Department Comments

Major Bryant said there was a good turn-out for the DWI checkpoint a couple of weeks ago. Major Bryant thanked everyone for their help, especially the Fire Department. Mayor Pro-Tem Edwards thanked Major Bryant for the three civil citations this past month.

Fire Department Comments

Jim Simione was present to inform the council that following the changes at the Fire Department the morale is high and the members are excited. He also said the Chief is excited about working with the Town on the upcoming budget. Mr. Simione said the new fire truck is in and they are hoping to have the truck in service by the end of the week and there are also three new volunteer applicants as well. He stated things are looking good.

Mayor Padgett asked about a truck that was offered to the fire department a while back and was turned down due to the type of truck it was. Scott Longo said this was not taken to the membership to vote on and the truck was turned down due to it not being a Pierce truck even though it would have sufficed.

Scott Longo stated the new issue over there is the Fire Department is the membership is the fire department and not the elected officers and that has people excited and things are looking good.

Town Manager Comments

Manager Maiorano stated there are no concerns at this time and there has been a good working relationship with the Fire Department and we are going to move ahead.

Council Concerns

Councilman Wright said the road crew went through and completed everything and wanted to know if that has been signed off on. Manager Maiorano responded Bill had one issue but other than that the town is ready to give Onslow Paving and Grading their retainage. Councilman Wright thanked the Fire Department for a good working relationship. Councilman Wright thanked Heather for her hard work on the verbatim minutes concerning the Fire Department.

Councilwoman Stanley asked if anything was found out about the property in front of the post office being mowed. Manager Maiorano stated no, we haven't gotten in touch with the state on

that and we had someone look at the property and they didn't see an issue. Manager Maiorano asked Councilwoman Stanley if she saw an issue. Councilwoman Stanley stated the grass is high over there. Major Bryant stated the grass has been cut. Manager Maiorano stated it was not town employees who cut the grass and he cautions against the town getting involved in state right-of-ways. Councilwoman Stanley asked about placing a stop sign on Cole Street at Furney's Alley. Manager Maiorano stated we could place that item on the agenda for next month. She also thanked everyone for what they do – especially the Fire Department.

Mayor Pro-Tem Edwards stated he would like to commend Town Clerk, Heather Reynolds on the verbatim minutes, he knows it was a lot of hard work but somewhere down the road it could be really beneficial and it was a really good job on them. He also said he had some compliments on the road paving and the people he spoke with said the town looked a lot neater.

Mayor Padgett thanked everyone for what they do.

Announcements

Mayor Padgett gave the following announcements:

- Council Retreat – April 14th, 2012 at 9:00 a.m. in the Community Center
- Four Town Meeting- April 19th, 2012 at 6:30 p.m. hosted by Topsail Beach
- Planning Board Meeting – April 24th, 2012 at 6:30 p.m. in the Town Hall

Adjournment

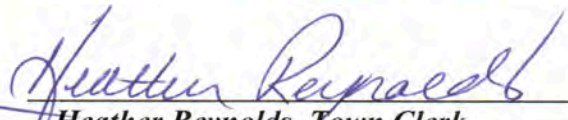
A motion was made by **Councilman Wright** and seconded by **Mayor Pro-Tem Edwards** to adjourn at 8:33 p.m. **All Agreed.**

Attest:





Mayor Padgett



Heather Reynolds, Town Clerk

These minutes were recorded and prepared by Town Clerk Heather Reynolds